

**Ongar town council**  
**Grant funding application**

Please return the completed form to the town clerk. If your application is for a capital grant, please make sure the form is returned by 30th September. All other applications will be accepted throughout the year on a first-come-first-served basis

1. Name of organisation
  
2. What is the grant required for? Please give a brief outline of your project

3. Please provide the following information:

Total cost of the project

Funds currently available for the project

Please list all grants already agreed from other sources-

Proposed other sources of funds for the project

Amount of grant requested from Ongar town council

Have you received any previous grants from Ongar town council?

Please submit with your application a copy of the latest audited accounts and balance sheet.

4. Total number of members in your organisation
  
5. Please give brief details of methods employed by your organisation to increase the membership
  
6. Please complete the following details:  
I am authorised to apply for this grant on behalf of the organisation and i agree to acknowledge any assistance given by the town council in any publicity associated with the project

Name in capitals.

Signature

Position in organisation

Date

Address email and telephone number for future correspondence

If the application is successful, evidence of this should be provided with relevant paid invoices when the claim for the grant payment is made.