



**TO ALL MEMBERS OF THE STAFFING COMMITTEE:
Cllrs Gunn, Roberts, Eydmann**

You are hereby summoned to a meeting of the staffing committee to be held Friday 14th June commencing at 1.00p.m. at the Council Offices, Bansons Way CM5 9AS.

Susan De Luca
Locum Town Clerk

SC 1/24 Those present and apologies for absence.

Motion. The committee to record and accept apologies for absence.

SC 2/24 Declaration of Disclosable Pecuniary Interests.

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

SC3/24 Public Participation

To receive any representations from members of the public. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes.

SC4/24 Closure of meeting to press and public

Motion. In accordance with s.1 of the Public Bodies (Admission to meetings) Act 1960 to resolve that, in view of the nature of the business to be discussed, it is in the opinion of the Sub-Committee advisable that the public and press be excluded, and they are instructed to withdraw. Photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is not permitted during the closed session.

SC5/24 Staffing matters

- a. To consider the Scale Point for the Appointment of a Permanent Clerk – Suggestions to be put to Members of the Committee
- b. To confirm that the Locum Clerk should draw up a draft Advertisement for a Permanent Clerk, based on conversations had at this meeting

SC6/24 Open the meeting to press and public.