



Agenda

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a meeting of the ANNUAL COUNCIL MEETING to be held on 6th May 2021 commencing at 8 P.M. via zoom

<https://us02web.zoom.us/j/83484096913?pwd=dllZZkx4U1dZdWkzL0l5YjhsVnJYdz09>

Meeting ID: 834 8409 6913

Passcode: 932843

A handwritten signature in black ink, appearing to read 'M Letch', is written over a faint, light-colored rectangular stamp or watermark.

Michael Letch
Locum Clerk

- 93/21 Election of Chairman**
- 94/21 Declaration of acceptance of office of Chairman**
- 95/21 To consider appointment of a Vice-Chairman**
- 96/21 Those present and apologies for absence**
Motion. The council to record and accept apologies for absence.
- 97/21 Declaration of Disclosable Pecuniary Interests.**
Members of the Council are subject to paragraphs 6 (DPs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.
- 98/21 Appointment of Committees**
Motion. The Council appoints the members of committees as published at this meeting.
- 99/21 To agree the terms of reference for Council and Committees**
Motion. The Council approves revision 1.5 of the terms of reference.
- 100/21 Appointment of working groups**
To consider the membership and terms of reference for task-and-finish working groups.
Motion. The council appoints the working group membership as published at this meeting

Motion. The working groups will prepare draft terms of reference to be considered at the next full council meeting.
- 101/21 Appointment of delegates and representatives to outside bodies**
Motion. The Council appoints the delegates and representatives as published at this meeting.

- 102/21 To consider creating an earmarked reserve to fund a Community Special Constable.**
CSCs are not paid, but a Council that has access to one will be expected to cover reasonable expenses which may be up to £1,000 a year.
- Motion.** The council will earmark a reserve of £2,000 to cover expenses for a CSC, should one be appointed for the Town.
- 103/21 To agree the programme of meetings for 2021 – 2022**
Motion. The council will continue to operate the current rolling programme of meetings as shown in the published terms of reference.
- 104/21 Appointment of Clerk to administer dispensations in 2021 – 2022**
Motion. The Locum Clerk as Proper Officer to the Council will be authorised, where in his view it is appropriate, to administer dispensations for members with disclosable pecuniary interests that would otherwise leave the council inquorate.
- 105/21 Public participation session.**
To receive any representations from members of the public. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes.
- 106/21 Reports from District and County Councillors**
To receive reports from District and County Councillors on matters relating to Ongar
- 107/21 To agree the Full Council meeting minutes of 22nd April 2021**
Motion. The minutes of Full Council Meeting held on are approved as a true record.
- 108/21 To approve the establishment of a Co-Op community bank account.**
Motion. The Council approves the establishment of a community account with an opening balance of £1,000 with four signatories.
- 109/21 Exercise classes at Recreation Ground.**
Motion. The Council will allocate space for the Epping Forest District Council exercise classes at the recreation ground.
- 110/21 Conservation area at castle street.**
To consider representation to extend the conservation area in Castle Street
- 111/21 Renovation of recreation ground play area.**
To consider a specification for improvements to the play area.
- 112/21 Items for next agenda**