



Agenda

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a meeting of the full council to be held on 20th January 2022 commencing at 8 P.M. at the Council Offices, Bansons Way CM5 9AS. Subject to Covid restrictions, the press and public are welcome to attend. Mask wearing is not mandatory but recommended for inside meetings.

A handwritten signature in black ink, appearing to read 'M Letch', with a checkmark-like flourish at the end.

Michael Letch.
Locum Clerk,
14th January 2022

- 7/22 Those present and apologies for absence.**
Motion. The council to record and accept apologies for absence.
- 8/22 Declaration of Disclosable Pecuniary Interests.**
Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.
- 9/22 Public participation.**
To receive any representations from members of the public. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes.
- 10/22 Correspondence.**
None this month.
- 11/22 Consultations.**
Digital access to healthcare
Epping Forest District Council sustainability consultation.
Transport strategy
- 12/22 Reports from District and County Councillors.**
To receive a five-minute report from District and County Councillors on matters relating to Ongar.
- 13/22 Neighbourhood plan**
To receive an update on Regulation 16 consultation and inspection.

14/22 Police matters.

To receive a five-minute report from Warren Shepherd.

15/22 To agree the Full Council meeting minutes of 16th December 2021.

Motion. The minutes of Full Council Meeting held on are approved as a true record.

16/22 To agree the Full Council meeting minutes of 13th January 2022

Motion. The minutes of Full Council Meeting held on are approved as a true record.

17/22 Finance reporting.

- a. To receive a list of all payments up to the end of December 2021.
- b. To receive a list of budgetary information on all accounts.

Motion. The Council notes the budgetary information for December and confirms that the account balance of £187,682.13 agrees with the reconciliation.

18/22 To note submission of the precept for 2022 2023.

19/22 To note a request for landlord's permission to erect an awning over the Social Club patio.

Motion. The council gives landlord's consent subject to all necessary permissions being granted.

20/22 Jubilee Park lease

Motion. The council approves amendments to the lease to meet the requirements of the Land Registry; two corrections to drafting, confirmation of exclusion in clause 11 and exclusion of the tennis and croquet land from the trust's lease.

Motion. The council approves amendments to the lease to confirm that rent will be collected from the three lessees; Trust, Tennis and Croquet starting from 1st April 2022 at the rates and frequencies published in the original lease.

Motion. The council will ringfence the rent income for improvement of the land held by Fields in Trust. The money will be kept in a separate earmarked reserve to be spent at the council's discretion.

Motion. The council confirms that the insurance premium will not be demanded.

Motion. The council approves placing the initial loan of £44,000 on the asset register as a debt due at the conclusion of the lease, or sooner if possible.

Motion. The Council authorises Cllr Mendoza to countersign the lease and any amendments required.

Motion. The Council approves expenditure of up to £2,000 to obtain an independent valuation of the lease for Jubilee Park.

21/22 To consider extending the lease on the love lane office until Feb 2023

The current lease comes to an end in September 2022, but the tenant has applied for an extension to February 2023.

Motion. The council approves the extension of the lease under the current terms until February 2023.

22/22 To consider refurbishment of the Love Lane office roof

Motion. The council will defer re-roofing until the building is vacant.

23/22 To consider locations for high street planters

Essex Highways advice is that *“Planters can be used on verges, and if the right size and/or in the appropriate location, this can assist in stopping parking on the verges. Only if footways are very wide can planters be considered, especially at this moment in time when social distancing is still required.”*

Motion. The Council will apply for licences to install planters to selected sites.

24/22 To consider nominations for Ongar Town Council citizen of the year.

25/22 Items for next agenda.

Chapel refurbishment following a site meeting with the History Society.