



## Agenda

### TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a meeting of the full council to be held on 17<sup>th</sup> February 2022 commencing at 8 P.M. at the Council Offices, Bansons Way CM5 9AS. Subject to Covid restrictions, the press and public are welcome to attend. Mask wearing is not mandatory but is still recommended for inside meetings.

A handwritten signature in black ink, appearing to read 'M Letch', with a checkmark-like flourish at the end.

Michael Letch.  
Locum Clerk,  
10<sup>th</sup> February 2022

- 26/22 Those present and apologies for absence.**  
**Motion.** The council to record and accept apologies for absence.
- 27/22 Declaration of Disclosable Pecuniary Interests.**  
Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.
- 28/22 Public participation.**  
To receive any representations from members of the public. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes.
- 29/22 Correspondence.**  
High Sheriff's award ceremony.
- 30/22 Consultations.**  
None this month
- 31/22 Reports from District and County Councillors.**  
To receive a five-minute report from District and County Councillors on matters relating to Ongar.
- 32/22 Police matters.**  
To receive a five-minute report from Warren Shepherd.
- 33/22 To agree the Full Council meeting minutes of 20<sup>th</sup> January 2022**  
**Motion.** The minutes of Full Council Meeting held on are approved as a true record.

**34/22 Finance reporting.**

- a. To receive a list of all payments up to the end of January 2022.
- b. To receive a list of budgetary information on all accounts.

**Motion.** The Council notes the budgetary information for January and confirms that the account balance of £177,795.90 agrees with the reconciliation.

**35/22 To consider renewing the five-year maintenance contract for street lighting.**

**Motion.** The Council appoints A&J lighting Ltd as streetlight maintenance contractor at a fee of £1400 p.a. until February 2027.

**36/22 To consider adopting the defibrillator in the High Street.**

The defibrillator was originally funded by the Ongar W.I. but is now out of contract and not registered.

**Motion.** The council will re-register the defibrillator and fund its maintenance.

**37/22 To consider a report on cemetery management issues**

**Motion.** The Council accepts the recommendations of the report and authorised the proposed actions.

**38/22 To receive an update on the neighbourhood plan.**

Confidential report previously circulated.

**39/22 To consider repairs to Love Lane road surface.**

Request have been received to make the road safe for pedestrians.

**40/22 To consider options for the cemetery chapel.**

**Motion.** The Council appoints three councillors to join the Millennium History Society's working group to develop a regeneration plan for the chapel.

**41/22 To consider arrangements to commemorate the Platinum Jubilee.**

**42/22 To consider installation of wreath hooks on the remembrance wall.**

**43/22 To consider nominations for Ongar Town Council citizen of the year.**

**44/22 Committee matters**

- a. To consider membership of the staffing committee
- b. To consider adopting a revised committee structure from 1st May 2022

**45/22 Items for next agenda.**

Grass cutting in the cemetery, gravestone testing.  
Additional flowerbeds.

