

Ongar

Town Council

Bansons Way, CM5 9AS
01277 365348



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Members of the public and press are invited to attend this meeting

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a meeting of the Full Council to be held on 17th April 2025 commencing at 8 P.M. at the Council Offices, Bansons Way CM5 9AS.

D Murray

Debra Murray
Clerk to the Council

AGENDA

57.25 APOLOGIES FOR ABSENCE

To **NOTE** any apologies which have been received. **Motion.** The council to record and accept apologies for absence

58.25 CONFIRMATION OF MINUTES

To **AGREE** the Minutes of the Town Council meeting held on 20th March 2025

59.25 DECLARATIONS OF INTEREST

To **RECEIVE** any Declarations of Interest by Members.

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

60.25 QUESTIONS FROM MEMBERS OF THE PUBLIC & PUBLIC PARTICIPATION

To **RECEIVE** questions from members of the public for a period determined by the Chairperson of the Meeting. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes. ***Please NOTE if the Clerk of the Meeting has not been previously notified of the Question, Council may have to note questions and respond to them after the Meeting.***

61.25 VE Day Update Presentation by Cath Honeywell

To hear an update regarding the VE Day Festival and to **Discuss** and **Agree** the Festival Funding amount towards the festival.

62.25 CLERKS REPORT

Councillors will be updated by the Clerk of correspondence and information received and actioned.

63.25 REPORTS & MEMBERS REPORTS

-Chairmans Report

-Town Councillors Reports and for those that attend on committees on behalf of the town council.

It is understood that a number of Cllrs, have attended meetings in their positions as Councillors and will give a brief resume of their attendance.

-District and County Councillors

To receive a five-minute report from District and County Councillors on matters relating to Ongar.

(The Chairman may bring any Report including the Reports from District & County Councillors to earlier in the meeting if all Councillors are agreeable)

- Details of Consultations

- a) Cllr Henry Walton will advise Members of the numerous Consultations that have been held with Developers on the Planning Development Sites in Ongar
- b) The clerk will advise of any other consultations that have been received and are not covered separately in this Agenda.

64.25 FINANCIAL REPORTS

Finance reporting

- a. To receive a summary of receipts and payments up to the end of March 2025.
- b. To review a list of budgetary information on all accounts.

Motion: The Council notes the budgetary information and confirms that the account balance of cashbook 1 at £11,686.77 agrees with the reconciliation.

Motion: The Council notes the budgetary information and confirms that the account balance of cashbook 2 at £560,463.24.

Motion: The Council notes the budgetary information and confirms that the account balance of cashbook 3 at £29,288.15

65.25 POLICE REPORT

A police report for the area will be submitted in writing or person.

66.25 VOIP Telephone System

Councillors to **AGREE** the move to a VOIP telephone system.

67.25 Ongar Bridge Car Park

Councillor to **DISCUSS** and **AGREE** the option of the Ongar Bridge car park area.

68.25 Litter Picking Option

To **Discuss** and **Agree** the litter picking information submitted by a resident for a 2 minute litter pick station for the town.

69.25 Phoenix Hotel Family Displacement

To **Discuss** and **Agree** a letter of support for Ongar Academy children who have been affected by the fire at the Phoenix hotel.

70.25 Worknest Renewal Quotation

To **Discuss** and **Agree** the annual renewal quote for the HR support

71.25 Jubilee Park Pavilion Invoice

Following the Invoice being deferred from the OTC full March 2025 meeting to **Discuss and Agree** the invoice received from Jubilee Park Pavilion for works carried out Storm Damage notified in December 2020. To repair damaged roof flashing around boiler flue to prevent further ingress of water and Boiler room remove existing ceiling and cart away. Replace ceiling joists as required and form loft hatch opening. Supply and install the fire-proof hatch. Replace damaged pipe insulation & reinstate loft insulation.

72.25 Grant Funding Review

Councillors to **Discuss and Agree** the revised grant policy, including dates for submissions (2 per year), amounts per bid and information with deadlines for organisations that have a wider impact on the community requesting a larger capital investment to be considered for the next annual budget review and precept.

73.25 Heritage Lamp Post Removal from outside Senners

To **AGREE** a letter of support to Essex Highways for them to investigate replacing the new one with one that fits the historic nature of the town.

74.25 Residents Survey

To **Discuss** and **Agree** whether the councillors wish to produce a resident's survey to understand the priorities the residents would like to see the council focus on as we write a strategic plan going forward.

75.25 Nominations for Citizens of the Year for the Annual Town Assembly on Friday 9th May at 6pm at Budworth Hall

To **Agree** on the 4 nominations, from the Ongar residents and **Agree** the two from the Town Council

76.25 Review of the Chapel Electricity Supplier

To **Discuss** and **Agree** the new lower cost energy supplier for the Chapel (based on the lowest daily charge)

77.25 CCLA Mandate Update

To Update the LAPF Mandate as per the email for an update.

Motion: To confirm the removal of Derek Birch, Jane Battersby and Kate Smiles from the LAPF Mandate as they are no longer with the Town Council. To be replaced with Stephanie Smith, and 2 Councillors namely.....

78.25 CCTV Working Group

To receive an update from the working group meeting and to Agree any actions which have come following the meeting.

79.25 Removal or moving of Street Light in Morten Road

To **discuss** and **agree** the proposal for removal or moving of the street light in Moreton Road.

80.25 EXCLUSION OF THE PUBLIC AND THE PRESS

In the event that the agenda contains Exempt (pink) pages, or an item needs to be discussed confidentially, to **CONSIDER** the following motion to be proposed by the Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed. However, an item may be placed in the Confidential part of the meeting so long as it is accordance with the Statutory Guidance.

There is currently one items to be considered

Love Lane Office Lease

81.25 ITEMS FOR FUTURE MEETINGS

Emergency Plan

Various Leases*

Disability Access – Look at Lease and Contact EFDC*

Strategic Development Plan

Ongar Town Assembly

- **Clerk is aware of these**