

Ongar

Town Council

Bansons Way, CM5 9AS
01277 365348



Email. clerk@ongartowncouncil.gov.uk
www.ongartowncouncil.gov.uk

Members of the public and press are invited to attend this meeting

TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to the annual meeting of the Full Council to be held on 15th May 2025 commencing at 8 P.M. at the Council Offices, Bansons Way CM5 9AS.

D Murray

Debra Murray
Clerk to the Council

AGENDA

83.25 ELECTION OF CHAIR

84.25 DECLARATION OF ACCEPTANCE OF OFFICE

85.25 APPOINTMENT OF VICE CHAIR

86.25 THOSE PRESENT AND APOLOGIES FOR ABSENCE

87.25 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

To **RECEIVE** any Declarations of Interest by Members.

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

88.25 QUESTIONS FROM MEMBERS OF THE PUBLIC & PUBLIC PARTICIPATION

To **RECEIVE** questions from members of the public for a period determined by the Chairperson of the Meeting. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes. **Please NOTE if the Clerk of the Meeting has not been previously notified of the Question, Council may have to note questions and respond to them after the Meeting.**

89.25 APPOINTMENT OF COMMITTEES

Planning

Staffing and Finance

90.25 APPOINTMENT OF DELEGATES AND REPRESENTATIVES TO OUTSIDE BODIES

91.25 APPOINTMENT OF CLERK TO ADMINISTER DISPENSATIONS FOR 2025-26

Motion: The clerk as a Proper Officer to the Council will be authorised, where in her view it is appropriate, to administer dispensations for members with disclosable pecuniary interests that would otherwise leave the council inquorate.

92.25 TO AGREE THE FULL COUNCIL MINUTES OF 17TH APRIL 2025

In a correction to last months agenda whereby the item in the confidential items did not have an agenda number I have used the next agenda number of 82.25 on the Love Lane Lease item.

93.25 CLERKS REPORT

Councillors will be updated by the Clerk of correspondence and information received and actioned.

94.25 REPORTS & MEMBERS REPORTS

-Chairmans Report

-Town Councillors Reports and for those that attend on committees on behalf of the town council.

It is understood that a number of Cllrs, have attended meetings in their positions as Councillors and will give a brief resume of their attendance.

-District and County Councillors

To receive a five-minute report from District and County Councillors on matters relating to Ongar.

(The Chairman may bring any Report including the Reports from District & County Councillors to earlier in the meeting if all Councillors are agreeable)

- Details of Consultations

- a) Cllr will advise Members of the numerous Consultations that have been held with Developers on the Planning Development Sites in Ongar
- b) The clerk will advise of any other consultations that have been received and are not covered separately in this Agenda.

95.25 FINANCIAL REPORTS

Finance reporting

- a. To receive a summary of receipts and payments up to the end of April 2025.
- b. To review a list of budgetary information on all accounts.

Motion: The Council notes the budgetary information and confirms that the account balance of current account at £6,362.05 agrees with the reconciliation.

Motion: The Council notes the budgetary information and confirms that the account balance of deposit at £694,700.74.

Motion: The Council notes the budgetary information and confirms that the

account balance of Nationwide at £29,288.15

Motion: The Council notes the budgetary information and confirm that the account balance of allotment deposit account £2,400.

96.25 TO APPROVE THE END OF YEAR ACCOUNT 2024-25

To **Review and Agree** the year end accounts of 2024-25.

97.25 INCREASE TO EARMARKED RESERVES

To **Discuss and Agree** increases to the earmarked reserves and new earmarked reserves.

98.25 POLICE REPORT

A police report for the area will be submitted in writing or person.

99.25 JUBILEE PARK PAVILION INVOICE

Following the Invoice being deferred from the OTC full March 2025 meeting to **Discuss and Agree** the invoice received from Jubilee Park Pavilion for works carried out Storm Damage notified in December 2020. To repair damaged roof flashing around boiler flue to prevent further ingress of water and Boiler room remove existing ceiling and cart away. Replace ceiling joists as required and form loft hatch opening. Supply and install the fire-proof hatch. Replace damaged pipe insulation & reinstate loft insulation.

100.25 GRANT FUNDING REVIEW

Councillors to **Discuss and Agree** the revised grant policy, including dates for submissions (2 per year), amounts per bid and information with deadlines for organisations that have a wider impact on the community requesting a larger capital investment to be considered for the next annual budget review and precept.

101.25 DEFIBRILLATOR

To **Discuss and Agree** whether the town council should purchase for the town a new defibrillator.

102.25 EXCLUSION OF THE PUBLIC AND THE PRESS

In the event that the agenda contains Exempt (pink) pages, or an item needs to be discussed confidentially, to **CONSIDER** the following motion to be proposed by the Chairman: "That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed. However, an item may be placed in the Confidential part of the meeting so long as it is accordance with the Statutory Guidance.

There is currently two items to be considered

103.25 Staffing

104.25 Lease for Scouts Hut

105.25 ITEMS FOR FUTURE MEETINGS

Emergency Plan

Various Leases*

Disability Access – Look at Lease and Contact EFDC*

Strategic Development Plan

Ongar Town Assembly

- **Clerk is aware of these**