

# Ongar

Town Council

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***Members of the public and press are invited to attend this meeting***

## **TO ALL MEMBERS OF THE COUNCIL**

You are hereby summoned to the annual meeting of the Full Council to be held on 19<sup>th</sup> June 2025 commencing at 8 P.M. at the Council Offices, Bansons Way CM5 9AS.

D Murray

Debra Murray  
Clerk to the Council

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## **AGENDA**

### **106.25 PRESENT AND APOLOGIES FOR ABSENCE**

To report, approve & record apologies for absence (and the reasons) from members

**Motion:** The council to record and accept apologies for absence.

### **107.25 TO AGREE THE FULL COUNCIL MINUTES OF 15<sup>th</sup> May 2025**

Motion: To AGREE the Minutes of the Town Council meeting held on the 15<sup>th</sup> May 2025.

### **108.25 Declaration of Disclosable Pecuniary Interests**

To **RECEIVE** any Declarations of Interest by Members.

*Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.*

### **109.25 QUESTIONS FROM MEMBERS OF THE PUBLIC & PUBLIC PARTICIPATION**

To **RECEIVE** questions from members of the public for a period determined by the Chairperson of the Meeting. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes. ***Please NOTE if the Clerk of the Meeting has not been previously notified of the Question, Council may have to note questions and respond to them after the Meeting.***

### **110.25 TO RECEIVE A TALK REGARDING THE 2 MINUTE FOUNDATION LITTER PICK OPTIONS**

### **111.25 CLERKS REPORT**

Councillors will be updated by the Clerk of correspondence and information received and actioned.

### **112.25 REPORTS & MEMBERS REPORTS**

#### **-Chairmans Report**

#### **-Town Councillors Reports and for those that attend on committees on behalf of the town council.**

It is understood that a number of Cllrs, have attended meetings in their positions as Councillors and will give a brief resume of their attendance.

#### **-District and County Councillors**

To receive a five-minute report from District and County Councillors on matters relating to Ongar.

(The Chairman may bring any Report including the Reports from District & County Councillors to earlier in the meeting if all Councillors are agreeable)

#### **- Details of Consultations**

- a) Cllr will advise Members of the numerous Consultations that have been held with Developers on the Planning Development Sites in Ongar
- b) The clerk will advise of any other consultations that have been received and are not covered separately in this Agenda.

### **113.25 FINANCIAL REPORTS**

#### **Finance reporting**

- a. To receive a summary of receipts and payments up to the end of April 2025.
- b. To review a list of budgetary information on all accounts.

**Motion:** The Council notes the budgetary information and confirms that the account balance of current account at £11,881.61 agrees with the reconciliation.

**Motion:** The Council notes the budgetary information and confirms that the account balance of deposit account at £664,700.74.

**Motion:** The Council notes the budgetary information and confirms that the account balance of Nationwide account at £29,288.15

**Motion:** The Council notes the budgetary information and confirms that the account balance of allotment account at £2,400.00

### **114.25 POLICE REPORT**

A police report for the area will be submitted in writing or person.

### **115.25 VOIP TELEPHONE SYSTEM**

Councillors to AGREE the move to a VOIP telephone system. Three quotations received

### **116.25 INTERNAL AUDIT 2024/25**

- a) To receive the Internal Audit Report for 2024/25

- b) To approve and sign the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return (AGAR) 2024/25
- c) To approve and sign the Accounting Statements (Section 2) of the AGAR for 2024/25
- d) To note the dates of the period for the exercise of public rights as 30<sup>th</sup> June – 8<sup>th</sup> August 2025
- e) To appoint Heelis and Lodge as Internal Auditor for the 2025/26 financial year

#### **117.25 PLAY EQUIPMENT REVIEW**

To **DISCUSS** and **AGREE** a plan of assess the play equipment and consideration for any upgrades.

#### **118.25 GRANT APPLICATION REQUEST**

To **REVIEW** and **DECIDE** an application for a grant received from Voluntary Action Epping Forest (VAEF).

#### **119.25 EXCLUSION OF THE PUBLIC AND THE PRESS**

In the event that the agenda contains Exempt (pink) pages, or an item needs to be discussed confidentially, to **CONSIDER** the following motion to be proposed by the Chairman:

“That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed. However, an item may be placed in the Confidential part of the meeting so long as it is accordance with the Statutory Guidance.

There is currently zero items to be considered

#### **120.25 ITEMS FOR FUTURE MEETINGS**

Emergency Plan

Various Leases\*

Disability Access – Look at Lease and Contact EFDC\*

Strategic Development Plan

- **Clerk is aware of these**