

Ongar

Town Council

Bansons Way, CM5 9AS
01277 365348



Email. clerk@ongartowncouncil.gov.uk
www.ongartowncouncil.gov.uk

Members of the public and press are invited to attend this meeting

TO ALL MEMBERS OF THE COUNCIL

You are hereby **summoned** to the meeting of the Full Council to be held on 16th October 2025 commencing at 8 P.M. at the Council Offices, Banson's Way, Ongar, CM5 9AS.

D Murray

Debra Murray
Clerk to the Council

AGENDA

157.25 PRESENT AND APOLOGIES FOR ABSENCE

To report, approve & record apologies for absence (and the reasons) from members

Motion: The council to record and accept apologies for absence.

158.25 TO AGREE THE FULL COUNCIL MINUTES OF 4th September 2025

Motion: To AGREE the Minutes of the Town Council meeting held on the 4th September 2025.

159.25 Declaration of Disclosable Pecuniary Interests

To **RECEIVE** any Declarations of Interest by Members.

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

160.25 QUESTIONS FROM MEMBERS OF THE PUBLIC & PUBLIC PARTICIPATION

To **RECEIVE** questions from members of the public for a period determined by the Chairperson of the Meeting. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes. ***Please NOTE if the Clerk of the Meeting has not been previously notified of the Question, Council may have to note questions and respond to them after the Meeting.***

161.25 CLERKS REPORT

Councillors will be updated by the Clerk of correspondence and information received and actioned.

163.25 REPORTS & MEMBERS REPORTS

-Chairmans Report

-Town Councillors Reports and for those that attend on committees on behalf of the town council.

It is understood that a number of Cllrs, have attended meetings in their positions as Councillors and will give a brief resume of their attendance.

-District and County Councillors

To receive a five-minute report from District and County Councillors on matters relating to Ongar.

(The Chairman may bring any Report including the Reports from District & County Councillors to earlier in the meeting if all Councillors are agreeable)

- Details of Consultations

- a) Cllr will advise Members of the numerous Consultations that have been held with Developers on the Planning Development Sites in Ongar
- b) The clerk will advise of any other consultations that have been received and are not covered separately in this Agenda.

164.25 FINANCIAL REPORTS

Finance reporting

- a. To receive a summary of receipts and payments up to the end of August & September 2025.
- b. To review a list of budgetary information on all accounts.

Motion: The Council notes the budgetary information and confirms that the account balance of current account as at 31st August 2025 at £10,480.13 agrees with the reconciliation.

Motion: The Council notes the budgetary information and confirms that the account balance of deposit account as at 31st August 2025 at £573,386.68.

Motion: The Council notes the budgetary information and confirms that the account balance of Nationwide account as at 31st August 2025 at £29,288.15

Motion: The Council notes the budgetary information and confirms that the account balance of allotment account as at 31st August 2025 at £2,409.32

Motion: The Council notes the budgetary information and confirms that the account balance of current account as at 30th September 2025 at £10,384.38 agrees with the reconciliation.

Motion: The Council notes the budgetary information and confirms that the account balance of deposit account as at 30th September 2025 at £683,403.38.

Motion: The Council notes the budgetary information and confirms that the account balance of Nationwide account as at 30th September 2025 at £29,288.15

Motion: The Council notes the budgetary information and confirms that the account balance of allotment account as at 30th September 2025 at £2,423.12

165.25 EXTERNAL AUDIT – NOTICE OF COMPLETION OF EXTERNAL AUDIT 2024-2025

Councillors are asked to **NOTE** that the Limited Assurance review of the Annual Governance and Accountability (AGAR – External Audit) for 2024/25 has now been concluded. In accordance with the regulations, a copy of the Notice of Conclusion of Audit has been placed on the Council's website and notice boards, together with a copy of the certified AGAR sections 1, 2 and 3.

166.25 POLICE REPORT

A police report for the area will be submitted in writing or person.

167.25 BUDGET/PRECEPT PLANNING

Councillors will have noted that the clerk asked for any items to be bought to the meeting for discussion at this meeting for budget planning for 26/27.

168.25 MEDIVAL & TREMISSES REPLICATION

EFDC Museum has approached the Clerk to see if we wish to have duplicates made of the tremisses. The cost would be £585 for two copies. However, the cost of travel for the museum manager has been requested to be covered by OTC the train will be approximately £100 or £155.70 by car at 45p per mile.

169.25 EQUALITY & DIVERSITY POLICY

To **APPROVE** the new updated Equality & Diversity Policy.

170.25 GDPR POLICY

To **Approve** the updated GDPR Policy.

171.25 LONE WORKING POLICY

To **Approve** the Lone Working Policy for Council Employees.

172.25 EXCLUSION OF THE PUBLIC AND THE PRESS

In the event that the agenda contains Exempt (pink) pages, or an item needs to be discussed confidentially, to **CONSIDER** the following motion to be proposed by the Chairman:

"That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed. However, an item may be placed in the Confidential part of the meeting so long as it is in accordance with the Statutory Guidance.

There is currently zero items to be considered
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173.25 ITEMS FOR FUTURE MEETINGS

Emergency Plan

Various Leases*

Disability Access – Look at Lease and Contact EFDC*

- **Clerk is aware of these**

