

Ongar

Town Council

Bansons Way, CM5 9AS
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Members of the public and press are invited to attend this meeting

TO ALL MEMBERS OF THE COUNCIL

You are hereby **summoned** to the meeting of the Full Council to be held on 4th September 2025 commencing at 8 P.M. at the Council Offices, Bansons Way, Ongar, CM5 9AS.

D Murray

Debra Murray
Clerk to the Council

AGENDA

137.25 PRESENT AND APOLOGIES FOR ABSENCE

To report, approve & record apologies for absence (and the reasons) from members

Motion: The council to record and accept apologies for absence.

138.25 TO AGREE THE FULL COUNCIL MINUTES OF 17th July 2025

Motion: To AGREE the Minutes of the Town Council meeting held on the 17th July 2025.

139.25 Declaration of Disclosable Pecuniary Interests

To **RECEIVE** any Declarations of Interest by Members.

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (non-pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

140.25 QUESTIONS FROM MEMBERS OF THE PUBLIC & PUBLIC PARTICIPATION

To **RECEIVE** questions from members of the public for a period determined by the Chairperson of the Meeting. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes. ***Please NOTE if the Clerk of the Meeting has not been previously notified of the Question, Council may have to note questions and respond to them after the Meeting.***

141.25 TO RECEIVE A PRESENTATION REGARDING THE CHRISTMAS LIGHTS & EVENT 2025

142.25 CHRISTMAS LIGHTS

- a. To **RESOLVE** to pay the £2,000 for the Christmas lights from the festival cost centre.
- b. To **DISCUSS** and **AGREED** the Town Council's involvement with the Christmas Window Competition and on the involvement of the town council on the event day.

143.25 CLERKS REPORT

Councillors will be updated by the Clerk of correspondence and information received and actioned.

144.25 REPORTS & MEMBERS REPORTS

-Chairmans Report

-Town Councillors Reports and for those that attend on committees on behalf of the town council.

It is understood that a number of Cllrs, have attended meetings in their positions as Councillors and will give a brief resume of their attendance.

-District and County Councillors

To receive a five-minute report from District and County Councillors on matters relating to Ongar.

(The Chairman may bring any Report including the Reports from District & County Councillors to earlier in the meeting if all Councillors are agreeable)

- Details of Consultations

- a) Cllr will advise Members of the numerous Consultations that have been held with Developers on the Planning Development Sites in Ongar
- b) The clerk will advise of any other consultations that have been received and are not covered separately in this Agenda.

145.25 FINANCIAL REPORTS

Finance reporting

- a. To receive a summary of receipts and payments up to the end of July and August 2025.
- b. To review a list of budgetary information on all accounts.

Motion: The Council notes the budgetary information and confirms that the account balance of current account as at 31st July 2025 at £7,551.07 agrees with the reconciliation.

Motion: The Council notes the budgetary information and confirms that the account balance of deposit account as at 31st July 2025 at £618,386.68.

Motion: The Council notes the budgetary information and confirms that the account balance of Nationwide account as at 31st July 2025 at £29,288.15

Motion: The Council notes the budgetary information and confirms that the account balance of allotment account as at 31st July 2025 at £2,409.32

145.25 POLICE REPORT

A police report for the area will be submitted in writing or person.

146.25 LOVE LANE OFFICE LEASE SIGNAGE

To **RESOLVE** to appoint the Chairman to sign the counter part of Love Lane Office Lease.

147.25 REMEMBRANCE SUNDAY

Councillors to **DISCUSS** and **AGREE** the date and activities for Remembrance Sunday 9th November at 2:30pm at the War Memorial Fyfield Road and to confirm whether we should ask the head teacher of the Ongar Academy to use the school for refreshments.

148.25 CEMETERY RAFT

To **DISCUSS** and **AGREE** to instruct the next raft within section 4 of the cemetery.

149.25 INSURANCE RENEWAL

To **DISCUSS** AND **AGREE** the Council's insurance renewal the insurance quotation is £16,833 per year on a three-year option increasing by 2.5% each year or £17,648.20

150.25 ALLOTMENT RENTS REVIEW YEAR ENDING 2026

Councillors to **DISCUSS** and **AGREE** the allotment rent review for 2026. Comparisons North Weald, Chigwell and Writtle.

151.25 NJC PAY AWARD 2025/26

Councillors are to **NOTE** that the National Joint Council (NJC) have confirmed the pay awards for 2025/26 at 3.2%.

152.25 APPEALS PANEL COUNCILLORS

To **AGREE** Councillors to sit on the staffing appeals panel

153.25 RESIDENTS SURVEY

Councillors to **AGREE** to the resident's survey being issued. The clerk has used the NALC version for Tier One of the survey for the residents to have their say within the town as per the minute point 74.25 discussed on April. The clerk will have printable versions as well as online thus enabling residents to have multiple options to be part of the town's survey. The launch will be mid-September with a closing date of mid-October. This will allow our strategic plan and budget planning for 2026/27.

154.25 BUDGET PLANNING

Councillors to **NOTE** that any items to be considered for the 2026/2027 budget should be brought to the attention of the Clerk's before the next meeting.

155.25 EXCLUSION OF THE PUBLIC AND THE PRESS

In the event that the agenda contains Exempt (pink) pages, or an item needs to be discussed confidentially, to **CONSIDER** the following motion to be proposed by the Chairman:
"That the public and the press be excluded from the meeting, the Council believing that publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be discussed. However, an item may be placed in the Confidential part of the meeting so long as it is accordance with the Statutory Guidance.

There is currently zero items to be considered

156.25 ITEMS FOR FUTURE MEETINGS

Emergency Plan

Various Leases*

Disability Access – Look at Lease and Contact EFDC*

Strategic Development Plan*

- **Clerk is aware of these**