

Ongar

Town Council



Aimi Middlehurst
Town Clerk

8 December 2016

TO ALL MEMBERS OF THE COUNCIL

You are hereby summonsed to a meeting of the **OPEN SPACES COMMITTEE** to be held in the **COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR** on **THURSDAY 15 DECEMBER 2016** commencing at **8 pm** for the transaction of business as set out below. Members of the public and press are cordially invited to attend.

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AGENDA

68/16 Apologies for absence

Councillors are asked to forward their apologies for not attending the meeting

69/16 Declarations of Interests

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

70/16 Public participation session on items previously notified to the Clerk.

To receive any representations from members of the public. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes.

Members are reminded that if there has been any change to their entries in the Register of Interests, they should complete a new form notifying the change within 28 days of becoming aware of any new disclosable pecuniary or non-pecuniary interest. The form should be returned to the Town Clerk for forwarding to the Monitoring Officer at Epping Forest District Council.

71/16 To agree the minutes of the Open Spaces committee meeting held on 20 October 2016

72/16 Clerks Report

To receive items of information not on the agenda.

73/16 Finance reports

- i) To note the finance report for the Open Spaces committee up to 30 November 2016
- ii) To consider a virement of funds within the committee budget



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74/16 Allotments

- i) To consider repairs to the gate at Castle St
- ii) To receive an update on the clearance and letting of plots at both allotment sites
- iii) To receive information on the results of the external funding from Tesco's Bags of Help scheme
- iv) To accept the Tesco's Bags of Help Terms and Conditions for funding
- v) To receive feedback on the liaison meeting with Ongar Allotment and Gardening Society (OAGS) held on 8 December and agree any action necessary.

75/16 Cemetery

- i) To consider the draft Rules and Regulations, make any changes necessary and make a recommendation to Finance and Human Resources committee
- ii) To consider the draft grave digging instructions form, make any changes necessary and make a recommendation to Finance and Human Resources committee
- iii) To consider the draft risk assessment, make any changes necessary and make a recommendation to Finance and Human Resources committee
- iv) To receive a quote to complete the memorial testing regime and produce a site map

76/16 Litter / street cleaning

- i) To receive feedback on the Council's litter pick held on 19 November 2016
- ii) To consider signing up for the Keep Britain Tidy "Great British Spring Clean" in March 2017.

77/16 Play areas

- i) To receive an update on repairs for the play areas
- ii) To receive quotes for the repairs to be completed by the contractor
- iii) To consider replacing the see saw and slide at Greensted Rd

78/16 St Martin's church yard

To receive the notes of the meeting with the PCC held on 6 December 2016 and agree any actions necessary

