

# Ongar Town Council



Aimi Middlehurst  
Town Clerk



29 January 2015

## TO MEMBERS OF THE OPEN SPACES COMMITTEE

You are hereby summoned to attend a meeting of the **OPEN SPACES COMMITTEE** to be held in the **COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR CM5 9AS** on **THURSDAY 5<sup>th</sup> February 2015** commencing at **8.30 pm** for the transaction of business as set out below. Members of the press and public are invited to attend.

A handwritten signature in blue ink, appearing to read 'Aimi Middlehurst'.

Aimi Middlehurst  
Town Clerk

## AGENDA

### **92/14 Apologies for absence**

### **93/14 Declaration of Disclosable Pecuniary Interests (DPIs), Other Pecuniary Interest and Non Pecuniary Interests under the Council's adopted Code of Conduct.**

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

### **94/14 Public participation session with respect to items on the agenda previously notified to the Clerk**

The Council will hear first from Councillors with prejudicial interest who must leave the room immediately after they have made their representations, answered questions or given evidence. Councillors cannot remain in the room to hear representations of others. After the close of public participation session, any member having left due to Section 12 (2) may rejoin the Council. When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting.

The maximum time allowed for this item is 15 minutes.

### **95/14 To agree the minutes of the Open Spaces committee meeting held on 8<sup>th</sup> January 2015**

The minutes are attached.



### **96/14 Matters arising from previous committee meeting**

**97/14 Clerk's Report** - on items of information that are not an agenda item.

### **98/14 Allotments**

To consider the proposed lease for the Castle St allotments site and make a recommendation to Finance committee

### **99/14 Cemetery**

To review the locking procedures for the main gates

### **100/14 Trees**

- i) To receive a revised survey for Cemetery
- ii) To receive new surveys for Castle St and Moreton Rd allotments
- iii) To consider the removal of a tree in the sports club car park

### **101/14 Women's Institute (WI) Centenary**

To receive a request from the local WI group to plant spring bulbs to commemorate the W I's centenary.

### **102/14 Open Spaces committee budget 2014/15**

To receive information on the committee budget

**An informal fifteen minute 'Open Forum' session to be held after the closure of the meeting where matters of interest or concern could be discussed by members and the public present.**

