

# Ongar Town Council



Aimi Middlehurst  
Town Clerk



28 May 2015

## TO MEMBERS OF THE OPEN SPACES COMMITTEE

You are hereby summoned to attend a meeting of the **OPEN SPACES COMMITTEE** to be held in the **COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR CM5 9AS** on **THURSDAY 4<sup>th</sup> JUNE 2015** commencing at **7.30pm** for the transaction of business as set out below. Members of the press and public are invited to attend.

Aimi Middlehurst

Town Clerk

## AGENDA

### **01/15 Apologies for absence**

### **02/15 Declaration of Disclosable Pecuniary Interests (DPIs), Other Pecuniary Interest and Non Pecuniary Interests under the Council's adopted Code of Conduct.**

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

### **03/15 Public participation session with respect to items on the agenda previously notified to the Clerk**

To receive any representations from members of the public. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes.

*Members are reminded that if there has been any change to their entries in the Register of Interests, they should complete a new form notifying the change within 28 days of becoming aware of any new disclosable pecuniary or non-pecuniary interest. The form should be returned to the Town Clerk for forwarding to the Monitoring Officer at Epping Forest District Council.*

### **04/15 To agree the minutes of the Open Spaces committee meeting held on 9 April 2015**

The minutes are attached.

### **05/15 Clerk's Report** - on items of information that are not an agenda item.

### **06/15 Terms of Reference**

To consider the current Terms of Reference, amend if necessary and make a recommendation to Full Council.



### **07/15 Liaison group membership**

To appoint councillors to meet with –

- Ongar Allotment and Gardening Society
- St Martin's Church PCC

### **08/15 Allotments**

To consider raising allotment fees from 1<sup>st</sup> November 2016 and make a recommendation to Finance committee

### **09/15 Cemetery**

- To consider access arrangements and clearance of land for a new row of graves for cremated remains interments
- To consider raising the fees for cemetery services

### **10/15 Nature Reserve**

To consider the removal of a gate at the Turners Close entrance

### **11/15 Open Spaces Society**

To consider making a donation to the Open Spaces Society

### **12/15 Open Spaces committee budget 2015/16**

To receive information on the committee budget between 1 April 2015 to 28 May 2015

***An informal fifteen minute 'Open Forum' session to be held after the closure of the meeting where matters of interest or concern could be discussed by members and the public present.***

