

Ongar Town Council



Aimi Middlehurst
Town Clerk



30 July 2015

TO MEMBERS OF THE OPEN SPACES COMMITTEE

You are hereby summoned to attend a meeting of the **OPEN SPACES COMMITTEE** to be held in the **COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR CM5 9AS** on **THURSDAY 6 AUGUST 2015** commencing at **7.30pm** for the transaction of business as set out below. Members of the press and public are invited to attend.



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AGENDA

24/15 Apologies for absence

25/15 Declaration of Disclosable Pecuniary Interests (DPIs), Other Pecuniary Interest and Non Pecuniary Interests under the Council's adopted Code of Conduct.

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

26/15 Public participation session with respect to items on the agenda previously notified to the Clerk

To receive any representations from members of the public. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes.

Members are reminded that if there has been any change to their entries in the Register of Interests, they should complete a new form notifying the change within 28 days of becoming aware of any new disclosable pecuniary or non-pecuniary interest. The form should be returned to the Town Clerk for forwarding to the Monitoring Officer at Epping Forest District Council.

27/15 To agree the minutes of the Open Spaces committee meeting held on 2 July 2015

The minutes are attached.

28/15 Clerk's Report - on items of information that are not an agenda item.

Bansons, Bansons Way, Ongar, Essex, CM5 9AS

Tel 01277 365348

Fax 01277 362315

e-mail clerk@ongartowncouncil.gov.uk

www.ongartowncouncil.gov.uk

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29/15 Dog waste bin

To receive an update on the ownership of land of the proposed location of the new dog waste bin and agree a course of action

30/15 Allotments

- i) To receive the notes of the liaison meeting with Ongar Allotment and Gardening Society (OAGS) held on 16 July 2015
- ii) To receive a report from the Council's solicitor regarding the proposed lease for Castle St allotments
- iii) To agree a course of action regarding the proposed new lease and make a recommendation to Finance committee

31/15 Memorial Management

To consider the recommendation of the Council's Health and Safety representative regarding memorial inspection.

32/15 Play areas

To receive the annual Independent inspection report and note the extent of work to be done

33/15 Open Spaces Committee Business Plan

To review the current committee Business Plan and make a recommendation to Full Council

34/15 Grounds maintenance contract

To receive information on the amount of grounds maintenance required for all the Council's outside spaces and agree a draft specification for the grounds maintenance contract

35/15 Open Spaces committee budget 2015/16

To receive information on the committee budget

An informal fifteen minute 'Open Forum' session to be held after the closure of the meeting where matters of interest or concern could be discussed by members and the public present.