

Ongar

Town Council



Aimi Middlehurst
Town Clerk



TO MEMBERS OF THE FINANCE COMMITTEE

8th January 2015

You are hereby summoned to a meeting of the **FINANCE COMMITTEE** to be held in the **COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR** on **THURSDAY 15th JANUARY 2015** commencing at **8pm** for the transaction of business as set out below. Members of the public and press are invited to attend.

Town Clerk

AGENDA

45/14 Apologies for absence

46/14 Declaration of Disclosable Pecuniary Interests (DPIs), Other Pecuniary Interest and Non Pecuniary Interests under the Council's adopted Code of Conduct.

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

47/14 Public participation session with respect to items on the agenda previously notified to the Clerk. The Council will hear first from Councillors with prejudicial interest who must leave the room immediately after they have made their representations, answered questions or given evidence. Councillors cannot remain in the room to hear representations of others. After the close of the public participation session, any member having left due to Section 12 (2) may rejoin the Council. When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting. **The maximum time allowed for this item is 15 minutes.**

48/14 To agree the minutes of the meeting held on 23rd October 2014

49/14 Matters arising

50/14 Clerk's report

51/14 Financial reporting

- To receive the quarter three financial report for December 2014
- To receive details of financial payments over £500 for October, November and December

52/14 Parish Poll

- To note the results of the Poll as follows:-
For the Council -163
Against the Council - 252
Void vote - 1
Total 416. (Total electorate of 5,234)
- To note the final cost to the Council of the Parish Poll
- To consider the result of the Parish Poll and make recommendation to Full Council

53/14 The Council is asked to RESOLVE to exclude the press and public for this meeting under the Public Bodies (Admission to Meetings) Act 1960 as the following items contain confidential information relating to staffing matters (54/14) and contractual matters (55/14 & 56/14).



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54/14 2015/16 Staffing Arrangements

- To review and agree the proposed new office staffing structure

55/14 Vacant Council Properties

- To receive a report from the Clerk and agree a recommendation to Full Council

56/14 Love Lane Sport Facility

- To receive an update on the insurance review of the building carried out by Aviva and the necessary action required
- To receive a report from the Manager with regard to proposed arrangements for the facility and make recommendation to Full Council

57/14 The Council is asked to resolve to permit the press and public to return to the meeting under the Public Bodies (Admission to Meetings) Act 1960

58/14 Mini Bus Budget

- To receive the budget as at 31st December 2014
- To review the current hire fees

59/14 Bansons Letting fees

- To review the current letting fees

60/14 Recommendation from Open Spaces Committee Cemetery

- To agree to charge the same fee for the interment of foetal remains as that of a child under 16 years of age
- To consider that the cemetery fees be increased over a number of years to bring the Council in line with other local authorities.

Greensted Road Play Area

- To agree that costs associated with the renewal of the lease for Greensted Rd play area be taken from the Play Area Improvement budget. Anticipated costs include £1,500 for ECC's surveyor's fees, ECC legal fees of approx. £950 plus OTCs legal fees.

EFDC Play in the Park Sessions

- To agree the Youth budget be removed from Open Spaces committee and a designated budget be set up in General Admin to facilitate the EFDC Play in the Park sessions
- To agree that this budget be sufficient to allow for 6 sessions in 2015

Tree Works

- To agree that the tree budget for 2015/16 be reduced to £6,000

61/14 Local Council Tax Support Grant

- To note the implications of the reduction in the grant for 2015/16

62/14 2015/16 Budget Recommendations to Full Council

- To consider the committee's revenue budget
- To consider and approve the revenue budgets from the:-
Planning & Environment Committee
Public Relations Committee
Open Spaces Committee

An informal fifteen minute 'Open Forum' session to be held after the closure of the meeting where matters of interest or concern could be discussed by members and the public present.

