

Ongar

Town Council



Aimi Middlehurst
Town Clerk

TO MEMBERS OF THE FINANCE COMMITTEE

20th August 2015

You are hereby summoned to a meeting of the **FINANCE COMMITTEE** to be held in the **COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR** on **THURSDAY 27th AUGUST 2015** commencing at **8pm** for the transaction of business as set out below. Members of the public and press are invited to attend.

Town Clerk

AGENDA

16/15 Apologies for absence

17/15 Declaration of Disclosable Pecuniary Interests (DPIs), Other Pecuniary Interest and Non Pecuniary Interests under the Council's adopted Code of Conduct.

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

Members are reminded that if there has been any change to their entries in the Register of Interests, they should complete a new form notifying the change within 28 days of becoming aware of any new disclosable pecuniary or non-pecuniary interest. The form should be returned to the Town Clerk for forwarding to the Monitoring Officer at Epping Forest District Council.

18/15 Public participation session with respect to items on the agenda previously notified to the Clerk.

- To receive any representations from members of the public. The maximum time for this item is 15 minutes.

19/15 To agree the minutes of the meeting held on 25th June 2015

20/15 Clerk's Report

21/15 Finance Reporting

- To receive a report from the Clerk

22/15 Bank Signatories

- To note that the new bank signatories have been processed for all accounts. Cllrs Bolden, Browning, Jackman, Reynolds and Roberts are now able to authorise payments.

23/15 Council Investments

- To note that £10,000 from the S106 Agreement following the building of The Gables for the improvement of the Shelley Park play area has been invested within the CCLA Property Fund as agreed at the June Committee meeting.

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24/15 Mini Bus

- To receive the budget as at 31st July 2014
- To consider amending the hire agreement to confirm users need to be aware of any toll charges that may occur.

Draft wording: *Users will need to pay the charges when using the Dartford Crossings. Failure to do so will incur a Penalty Charge Notice which will be forwarded to the driver of the vehicle. To purchase a one off payment visit www.gov.uk/pay-dartford-crossing-charge*

25/15 Scout Hut Land Lease

- To consider the further request from 3rd Ongar Scout Group regarding extending the term of the lease.

An extract from the Finance Committee Meeting on 30th April is below:-

86/14 Scout Hut Lease

*The advice from the Town Council's solicitor following the request from the Scouts to increase the term of the lease to 75 years was considered by the Committee. Cllr Surtees proposed and Cllr Kaye seconded that on advice from the Council's solicitor the Council do not extend the lease beyond 23 years. **AGREED.***

26/15 VAT

- To receive an update on the registration with HMRC to charge VAT on taxable supplies
- To note the arrangements for the reclamation of VAT

27/15 Chapel

- To receive a report from Cllr Reynolds regarding the condition of the Chapel building

An informal fifteen minute 'Open Forum' session to be held after the closure of the meeting where matters of interest or concern could be discussed by members and the public present.

