

# Ongar

## Town Council



Aimi Middlehurst  
Town Clerk



18 July 2013

### TO ALL MEMBERS OF THE OPEN SPACES COMMITTEE

You are hereby summoned to attend a meeting of the **OPEN SPACES COMMITTEE** to be held in the **COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR CM5 9AS** on **THURSDAY 25 JULY 2013** commencing at **8 pm** for the transaction of business as set out below.

Members of the press and public are invited to attend.

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### AGENDA

#### 19/13 Apologies for absence

**20/13 Declarations of personal and or prejudicial interest (existence and nature) with regard to items on the agenda.** Members of the Council are subject to the Local Authorities (Model Code of Conduct) Order 2007 (SI. 2007 / 1159) (The Revised Code) with the additional non mandatory section 12(2).

**21/13 Public participation session with respect to items on the agenda previously notified to the Clerk**  
The Council will hear first from Councillors with prejudicial interest who must leave the room immediately after they have made their representations, answered questions or given evidence. Councillors cannot remain in the room to hear representations of others. After the close of the public participation session, any member having left due to Section 12 (2) may rejoin the Council. When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting.

The maximum time allowed for this item is 15 minutes.

**22/13 To agree the minutes of the committee meeting held on 13 June 2013**

**23/13 Clerk's report** . items of information that are not on the agenda

#### 24/13 Cemetery

- i) To consider banning dogs from the Cemetery and amending the current Rules and Regulations if necessary
- ii) To receive a report on the Cemeteries Management and Exhumation course

#### 25/13 Nature Reserve

- i) To consider replacing the Perspex on the notice board at the entrance to the Nature Reserve
- ii) To consider improvements to the entrance to the Nature Reserve
- iii) To consider access arrangements for residents of 14 . 17 Turners Close and agree any action required to improve entry
- iv) Update on arrangements for Open Day on 14<sup>th</sup> September 2013

#### 26/13 St Martin's Church

- i) To receive a report on the working party meeting with St Martin's PCC held on 2 July 2013 and consider the action points suggested
- ii) To consider the draft Risk Assessment and make recommendation to Human Resources committee

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**27/13 Skate Park**

- i) To consider replacing the stolen gate
- ii) To review the Risk Assessment

**28/13 Open Spaces Committee Budget 2013/14**

- i) To receive information on the committee budget
- ii) To agree to divide the skate park removal budget to -
  - skate park maintenance
  - provision of CCTV at this location
  - Nature Reserve managementand make a recommendation to Finance committee

**29/13 Unlisted items**

Unlisted items can be raised by Councillors or members of the public for the Council's consideration. No discussion will be held at this meeting. Time limited to 5 minutes.

