

Ongar

Town Council



Aimi Middlehurst
Town Clerk



31st October 2013

TO MEMBERS OF THE OPEN SPACES COMMITTEE

You are hereby summoned to attend a meeting of the **OPEN SPACES COMMITTEE** to be held in the **COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR CM5 9AS** on **THURSDAY 7TH NOVEMBER 2013** commencing at **8pm** for the transaction of business as set out below. Members of the press and public are invited to attend.



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AGENDA

45/13 Apologies for absence

46/13 Declaration of Disclosable Pecuniary Interest (DPIs), Other Pecuniary Interest and Non Pecuniary Interests under the Council's adopted Code of Conduct.

Members of the Council are subject to Paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary Interests) of that Code. Members are also subject to paragraphs 9 – 11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

47/13 Public participation session with respect to items on the agenda previously notified to the Clerk

The Council will hear first from Councillors with prejudicial interest who must leave the room immediately after they have made their representations, answered questions or given evidence. Councillors cannot remain in the room to hear representations of others. After the close of public participation session, any member having left due to Section 12 (2) may rejoin the Council. When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting. The maximum time allowed for this item is 15 minutes.

48/13 To agree the minutes of the Open Spaces committee meeting held on 12th September 2013

49/13 Matters arising from previous committee meeting

50/13 Clerk's Report

51/13 Allotments

To consider including the allotments currently rented to Ongar Horticultural and Allotment Society in the new lease for Castle St allotments

52/13 Cemetery

To note the feedback from the judges of the Best Kept Church yard competition

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53/13 Jubilee play area (Love Lane)

- i) To consider the information for further improvements to the play area
- ii) To consider replacing the perimeter fence

54/13 Litter pick

- i) To receive feedback on the Council's litter pick held on 12th October
- ii) To consider the requirement for future events

55/13 Manor Square

To receive complaints regarding the cleanliness of Manor Square

56/13 Nature Reserve

To consider and agree the removal of small trees surrounding horse chestnut tree and work to willow tree

57/13 Ongar Community Orchard

- i) To receive a report on the progress of the Ongar Community Orchard
- ii) To agree the retention of funds already granted

58/13 St Martin's church yard

To note a report from the last meeting of the working party

59/13 Terms of Reference

To agree the committee's terms of reference and make a recommendation to Full Council.

60/13 Open Spaces committee budget 2013/14

- i) To receive information on the committee budget
- ii) To consider budget suggestions for 2014/15 and make recommendation to Finance committee

61/13 Unlisted items

Unlisted items can be raised by Councillors or members of the public for the Council's consideration. No discussion will be held at this meeting. Time limited to 5 minutes.