

Ongar

Town Council



Aimi Middlehurst
Town Clerk



TO MEMBERS OF THE FINANCE COMMITTEE

25th July 2013

You are hereby summoned to a meeting of the **FINANCE COMMITTEE** to be held in the **COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR** on **THURSDAY 1st AUGUST** commencing at **8pm** for the transaction of business as set out below. Members of the public and press are invited to attend.

Town Clerk

AGENDA

20/13 Apologies for absence

21/13 Declaration of Disclosable Pecuniary Interests (DPIs), Other Pecuniary Interest and Non Pecuniary Interests under the Council's adopted Code of Conduct.

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

22/13 Public participation session with respect to items on the agenda previously notified to the Clerk. The Council will hear first from Councillors with prejudicial interest who must leave the room immediately after they have made their representations, answered questions or given evidence. Councillors cannot remain in the room to hear representations of others. After the close of the public participation session, any member having left due to Section 12 (2) may rejoin the Council. When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting. The maximum time allowed for this item is 15 minutes.

23/13 To agree the minutes of the meeting held on 20th June 2013.

24/13 Clerk's report.

To note items of interest not on the agenda.

25/13 Financial reporting

- To note the monthly financial report for June 2013
- To note details of financial payments over £500 for June

26/13 Information Technology Upgrade

- To note that the upgrade will take place week commencing 5th August
- To note overtime will be required to ensure full training is provided to each member of staff

27/13 Skate Park

- To note that the Town Council's Open Spaces Staff completed the necessary works
- To note that the order for the guard rails has been cancelled
- To note that the independent playground inspector has agreed the works and the facility has reopened

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28/13 Buildings owned by Ongar Town Council

- To note the recommendations for the planned preventative maintenance reports
- To note that an annual review has taken place of the flat roof at the building known as Ongar Social and Sports Club inline with the Town Council's insurance policy
- To consider the maintenance recommendations for the Chapel building
- To make recommendations to Full Council for the future use of the building

29/13 Recommendation from the Open Spaces Committee

To agree to divide the skate park removal budget to -

- Skate Park maintenance
- Provision of CCTV at this location
- Nature Reserve management

30/13 The Council is asked to RESOLVE to exclude the press and public for this meeting under the Public Bodies (Admission to Meetings) Act 1960 as the following item contains confidential information relating to staffing and contractual matters.

31/13 Building known as Ongar Social and Sports Club

- To note the correspondence from the Town Council's Solicitor
- To consider the recommendations from the Working Party
- To agree a recommendation to Full Council

32/13 Castle Street Allotment Lease

- To consider the draft lease prepared by the Town Council's Solicitor and propose its acceptance by Full Council

33/13 Nature Reserve

- To receive a report regarding the land previously under garden licence
- To consider a recommendation to Full Council regarding the land
- To note the location of the proposed fence bordering the Lorry Park site

34/13 The Council is asked to resolve to permit the press and public to return to the meeting under the Public Bodies (Admission to Meetings) Act 1960

35/13 Unlisted Items

- Unlisted items can be raised by Councillors or members of the public but no discussion will be held at the time of the meeting. **This will be time limited to five minutes.**