

# Ongar Town Council



Aimi Middlehurst  
Town Clerk



## TO MEMBERS OF THE FINANCE COMMITTEE

7<sup>th</sup> August 2014

You are hereby summoned to a meeting of the **FINANCE COMMITTEE** to be held in the **COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR** on **THURSDAY 14<sup>th</sup> AUGUST** commencing at **7pm** for the transaction of business as set out below. Members of the public and press are invited to attend.

Town Clerk

### AGENDA

#### **16/14 Apologies for absence**

#### **17/14 Declaration of Disclosable Pecuniary Interests (DPIs), Other Pecuniary Interest and Non Pecuniary Interests under the Council's adopted Code of Conduct.**

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

**18/14 Public participation session with respect to items on the agenda previously notified to the Clerk.** The Council will hear first from Councillors with prejudicial interest who must leave the room immediately after they have made their representations, answered questions or given evidence. Councillors cannot remain in the room to hear representations of others. After the close of the public participation session, any member having left due to Section 12 (2) may rejoin the Council. When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting. The maximum time allowed for this item is 15 minutes.

#### **19/14 To agree the minutes of the meeting held on 3<sup>rd</sup> July 2014**

#### **20/14 Matters arising**

#### **21/14 Clerk's report**

#### **22/14 Terms of Reference**

- To consider the current Terms of Reference for the Committee and make recommendation to Full Council

#### **23/14 Working Party Membership**

- To agree the membership of the Working Party (maximum four members)

#### **24/14 Financial reporting**

- To receive the quarter one financial report for June 2014.
- To receive details of financial payments over £500 for June and July.



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### 25/14 Mini Bus Budget

- To receive the budget as at 31<sup>st</sup> July 2014.

### 26/14 Love Lane Sport Facility

- To note that the Manager's position has been advertised
- To receive a progress report on the financial arrangements for the facility after take over
- To agree for the Clerk to investigate options for the future improvements to the catering facilities
- To note that an Expression of Interest will be required to be submitted to Essex County Council's Community Initiatives Fund for this project

### 27/14 Town Council Business Plans

- To consider the draft comprehensive business plan and make recommendation to Full Council
- To consider the draft specific business plan for the Love Lane site and make recommendation to Full Council

### 28/14 Scout Hut Lease

- To recommend to Full Council to sign the agreed lease with the Scout Association Trust Corporation for the land on which the Scout Hut is situated
- To agree the contribution required from the Scouts towards the legal fees

### 29/14 Unlisted Items

- Unlisted items can be raised by Councillors or members of the public but no discussion will be held at the time of the meeting. **This will be time limited to five minutes.**

