

# Ongar

## Town Council



Aimi Middlehurst  
Town Clerk



16<sup>th</sup> October 2014

### TO MEMBERS OF THE FINANCE COMMITTEE

You are hereby summoned to a meeting of the **FINANCE COMMITTEE** to be held in the **COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR** on **THURSDAY 23<sup>rd</sup> OCTOBER** commencing at **8pm** for the transaction of business as set out below. Members of the public and press are invited to attend.

Town Clerk

### AGENDA

#### **30/14 Apologies for absence**

#### **31/14 Declaration of Disclosable Pecuniary Interests (DPIs), Other Pecuniary Interest and Non Pecuniary Interests under the Council's adopted Code of Conduct.**

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

**32/14 Public participation session with respect to items on the agenda previously notified to the Clerk.** The Council will hear first from Councillors with prejudicial interest who must leave the room immediately after they have made their representations, answered questions or given evidence. Councillors cannot remain in the room to hear representations of others. After the close of the public participation session, any member having left due to Section 12 (2) may rejoin the Council. When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting. The maximum time allowed for this item is 15 minutes.

#### **33/14 To agree the minutes of the meeting held on 14<sup>th</sup> August 2014**

#### **34/14 Matters arising**

#### **35/14 Clerk's report**

#### **36/14 Financial reporting**

- To receive the quarter two financial report for September 2014.
- To receive details of financial payments over £500 for August and September.

#### **37/14 Mini Bus Budget**

- To receive the budget as at 30<sup>th</sup> September 2014.

#### **38/14 Internal Audit Report**

- To note the satisfactory report dated 15<sup>th</sup> October 2014. Written report will be available at the meeting.



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### 39/14 Parish Meeting and potential Parish Poll

- To note the meeting has been convened by six local government electors in the Parish and will take place on Thursday 30<sup>th</sup> October at Zinc Arts.
- To note the financial implications of a potential Parish Poll

### 40/14 Recommendation from Open Spaces Committee

- To consider increasing the Allotment Tenant fees from 1<sup>st</sup> November 2015 due to the increase in the annual site rent at Castle Street and the mains water rates at Moreton Road.

### 41/14 Recommendation from Public Relations Committee

- To consider entering into a three year contract to produce the newsletter externally. Annually three 4-page editions and one 8-page edition which will include the Annual Report.

### 42/14 Budget Transfers

- To agree the budget transfer from Open Spaces & Planning and Environment Committees for the production of two newsletter editions in this financial year.

### 43/14 Recommendation from Human Resources Committee

#### Standing Orders

- To agree the draft document and make a recommendation to Full Council.

#### Financial Regulations

- To agree the draft document and make a recommendation to Full Council.

### 44/14 Open Forum

- Unlisted items can be raised by Councillors or members of the public for the Council's consideration. **Time limited to fifteen minutes.**

