

# Ongar Town Council



Aimi Middlehurst  
Town Clerk

13<sup>th</sup> March 2014

## TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a meeting of the **PLANNING & ENVIRONMENT COMMITTEE** to be held in the COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR on **THURSDAY 20<sup>TH</sup> MARCH 2014** commencing at **7.30pm** for the transaction of business as set out below. Applications will be available to view at the Council office in the week before the meeting and from 7.00pm on the evening.

Members of the press and public are invited to attend.

Town Clerk

## A G E N D A

- 226/13 Apologies for absence.**
- 227/13 Declaration of Disclosable Pecuniary Interest (DPIs), Other Pecuniary Interest and Non Pecuniary Interests under the Council's adopted Code of Conduct.**  
Members of the Council are subject to Paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary Interests) of that Code. Members are also subject to paragraphs 9 – 11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.
- 228/13 Public participation session with respect to items on the agenda previously notified to the clerk.**  
The Council will hear first from Councillors with prejudicial interest who must leave the room immediately after they have made their representations, answered questions or given evidence. Councillors cannot remain in the room to hear representations of others. After the close of the public participation session, any member having left due to Section 12 (2) may rejoin the Council. When the Council starts to discuss any item on the agenda, where a member has an interest, the member with that interest must have regard to the Code of Conduct and make the necessary disclosure and where appropriate leave the meeting. The maximum time allowed for this item is 5 minutes.
- 229/13 To agree the minutes of the meeting of the 6<sup>th</sup> March 2014.**
- 230/13 Matters arising from the previous minutes.**
- 231/13 Clerk's Report** – on items of information that are not an agenda item.
- 232/13 To consider current Planning Applications:**
- i) EPF/0429/14 – DM Property Management, Great Stony Park**  
Great Stony Conservation Area – 3 Horse Chestnuts – fell; 1 Maple – reduce crown by approx. 3m.
  - ii) EPF/0305/14 – Mr Mrs Manning, 3 Cooper Mews, Coopers Hill**  
First floor extension above existing single storey element, loft conversion with front and rear dormer windows and alterations to external façade.
  - iii) EPF/0317/14 – Mr J Burling, 51 Fyfield Road**  
Proposed single storey front extension.



- 233/13 To note for information only works to trees in conservation areas:-**  
**EPF/0363/14 – Mrs L Holbrook, 4 Bushey Lea, Ongar**  
Remove two ornamental trees.
- 234/13 To note the decisions of EFDC on recent applications:**
- i) **EPF/0203/14 – Mr C Loach, 19 Bowes Drive**  
Certificate of lawful development for a proposed garage to side. **LAWFUL**
- ii) **EPF/2690/13 – Mr R Richardson, 32 St Peter's Avenue**  
Variation of conditions 3 and 4 of planning permission EPF/0267/08 (Change of use from A1 to A3 café/tea shop) to extend opening hours until 21.00 and to permit takeaway use. A1 to A3 café/tea shop) to extend opening hours until 21.00 and to permit takeaway use. **GRANT PERMISSION**
- 235/13 Parking issues in Glebe Road**  
To consider request from a resident for assistance with an ongoing parking issue
- 236/13 Footpaths**
- i) Progress on blocked footpaths 4 & 5
- ii) To discuss Ongar Town Council's supervision of footpaths
- 237/13 Bus shelters**
- i) Progress report on installation of bench inside bus shelter opposite the Nature Reserve.
- ii) Update on improvements to bus shelters in the High Street outside Great Stony Park and Bowes House.
- 238/13 Unlisted Items**  
Unlisted items can be raised by Councillors or members of the public but no discussion will be held at the time of the meeting. **This will be time limited to five minutes.**

