



TO MEMBERS OF THE JUBILEE PARK STEERING COMMITTEE  
20<sup>th</sup> July 2018

You are hereby summoned to a MEETING of the JUBILEE PARK STEERING COMMITTEE to be held in the COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR THURSDAY 26<sup>th</sup> July 2018 commencing at 10.00am for the transaction of business as set out below. Members of the public and press are invited to attend.

Michael Letch  
Locum Clerk

- JP31/18 Those present and apologies for absence**  
Motion. The council to record and accept apologies for absence.
- JP32/18 Declaration of Disclosable Pecuniary Interests.**  
Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.
- JP33/18 Public participation.**  
To receive any representations from members of the public. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes.
- JP34/18 To agree the Jubilee Park Steering Committee minutes of 31<sup>st</sup> May 2018**  
**Motion.** The minutes of Full Council Meeting held on 31<sup>st</sup> May are approved as a true record.
- JP35/18 Bar staffing**  
With reference to previous meeting minutes. Agenda 19/18 of the 17th. May 2018 on pink paper  
To note details of the "holiday with pay" requirement for casual staff.  
To note "Job Description" from the Manager.  
To note the present remuneration levels  
To consider adjustments noting that they will be back dated to the 17th. May 2018.
- JP36/18 Unauthorised use of the sports field by organised groups. Periodic use of the sports field.**  
With reference to previous meeting minutes - Agenda 08/18 b. 17th. May 2018  
To consider a varying Booking Fee.
- JP37/18 Building maintenance**  
With reference previous meeting minutes - Agenda 14/18 b 17th. May 2018
- JP38/18 Community Infrastructure Grant**  
To receive update on a CIF grant to install replacement gates noting that "Expressions of Interest" must be made by the 22nd. August 2018.

- JP39/18 Bar stock control**  
To consider purchasing a device to measure the amount of liquid in a part used barrel.
- JP40/18 To note bar stock audit**
- JP41/18 Ongar Rugby Football Club**  
To consider the request for a storage container at present sited at the Ongar Academy site to be relocated at Jubilee Park.
- JP42/18 Café**  
To consider opening the cafe at weekends and in particular on Sundays.  
Note that this is because Junior Rugby will be relocating to Jubilee Park and together with football, there should be sufficient demand to justify opening.
- JP43/18 Walkway between the public footpath and the external door to the changing rooms**  
To consider a request from a resident of Onslow Gardens that this short section of path be concreted to avoid the transfer of mud to surrounding areas.
- JP44/18** Date of next meeting and items for next agenda.