



## TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a meeting of the FULL COUNCIL to be held in the COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR on 20<sup>th</sup> September 2018 commencing at 8PM for the transaction of business as set out below. Members of the public and press are cordially invited to attend.

A handwritten signature in black ink, appearing to read 'M Letch'.

Michael Letch  
Locum Clerk 14<sup>th</sup> September 2018

***Before the meeting starts there will be a presentation to the winners of the best-kept allotments 2018, commencing at 7.00 p.m.***

- 84/18 Those present and apologies for absence**  
**Motion.** The council to record and accept apologies for absence.
- 85/18 Declaration of Disclosable Pecuniary Interests.**  
Members of the Council are subject to paragraphs 6 (DPs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.
- 86/18 Public participation session with respect to items on the agenda previously notified to the Clerk.**  
To receive any representations from members of the public. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes.
- 87/18 Clerks Report**  
St Martins closed churchyard update.  
Domain name registration.
- 88/18 Correspondence**  
St Andrews Church request for funding.  
Complaints about the entry restrictions on Jubilee Park entrance.  
Planning application at 13 Shakletons
- 89/18 Consultations**  
None submitted
- 90/18 Reports from District and County Councillors**  
To receive reports from District and County Councillors on matters relating to Ongar
- 91/18 To agree the Full Council meeting minutes of 18<sup>th</sup> August**  
**Motion.** The minutes of Full Council Meeting held on are approved as a true record.
- 92/18 To agree the Full Council meeting minutes of 23<sup>rd</sup> August 2018**  
**Motion.** The minutes of Full Council Meeting held on are approved as a true record.

- 93/18 Staffing issues and costs concerning Jubilee Park**  
**Motion.** The Town Council provides start-up finance to the Ongar Community Sports Trust for year one (2018-19) of £30,000 and for year two (2019-20) of £14,000 in the form of an interest-free loan over twenty-five years with the first repayment due after five years and with £5,000 being made available before the proposed take-over date.
- Motion.** The Council approves virement of £30,000 from earmarked reserve code 340 to fund the 2018 payment.
- 94/18 Finance Reporting**  
a. To receive a list of all payments up to the end of August 2018 –reports to follow  
b. To receive a list of budgetary information on all accounts –reports to follow  
**Motion.** The Council approves the budgetary information for August.
- 95/18 To consider using the land at Love Lane for an allotment project**
- 96/18 Litter innovation proposal.**  
To consider applying for the [litter innovation fund](#)
- 97/18 To review the decision to install a litter bin on the recreation field,**  
A proposal was made and rejected in minute 36/18 to install a litter bin on the recreation field. Further information will be offered for the council to reconsider matter.
- 98/18 To review allotment rules and regulations**  
**Motion.** The Council approves the regulations for adoption.
- 99/18 To review allotment prices for the year 2019 - 20**  
**Motion.** The Council approves the revised prices for adoption.
- 100/18 Open spaces**  
To note reports and updates.
- 101/18 Remembrance day**  
To receive updates on event preparation.
- 102/18 Epping Forest Liaison Committee report.**  
To receive a verbal update from the meeting on 10<sup>th</sup> September 2018
- 103/18 Neighbourhood Plan Sub Committee**  
To note progress and receive updates.
- 104/18 Action list**  
To note that Phil Wickes is no longer working for the council.
- 105/18 Items for next agenda.**