



TO ALL MEMBERS OF THE COUNCIL

You are hereby summoned to a meeting of the FULL COUNCIL to be held in the COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR on 28th March 2019 commencing at 8 P.M. for the transaction of business as set out below. Members of the public and press are invited to attend.

A handwritten signature in black ink, appearing to read 'M Letch', with a checkmark-like flourish at the end.

Michael Letch
Locum Clerk

201/18 Those present and apologies for absence

Motion. The council to record and accept apologies for absence.

202/18 Declaration of Disclosable Pecuniary Interests.

Members of the Council are subject to paragraphs 6 (DPIs), 7 (Other Pecuniary Interests) and 8 (Non Pecuniary interests) of that Code. Members are also subject to paragraphs 9-11 of that Code as regards declaration of interests and participation in the meeting insofar as any item of business involves such an interest.

203/18 Public participation session with respect to items on the agenda previously notified to the Clerk.

To receive any representations from members of the public. The maximum time allowed for this item is 15 minutes. A member of the public shall not speak for more than three minutes.

204/18 Planning

EPF/0393/19

Proposed x3 no. additional canopies to provide more cover plus a car dryer with approved noise level.

1-3 Coopers Hill, Ongar (Car Wash)

205/18 Correspondence

Invitation to participate in Stansted Airport Biodiversity Week.
Letter from MP on implementation of weigh restriction orders.
Thank you letter from the 'Dementia friendly Bowls'.

206/18 Consultations

None

207/18 Reports from District and County Councillors

To receive reports from District and County Councillors on matters relating to Ongar

208/18 To agree the Full Council meeting minutes of 21st February 2019

Motion. The minutes of Full Council Meeting held on are approved as a true record.

209/18 Finance Reporting.

a. To receive a list of all payments up to the end of February 2019

b. To receive a list of budgetary information on all accounts.

Motion. The Council approves the budgetary information for February and notes the account balance of £9,919.24 agrees with the reconciliation.

- 210/18 Clerk's report**
- a. **Minute numbering for full council**
 - b. **Extension to cremated remains burial ground**
- 211/18 To approve the employees handbook (Jan 19 v3)**
- 212/18 To approve training for staff.**
- a. CiLCA training for Administration Assistant £490
 - b. Attendance at Cemetery Training for Office Manager and Grounds Manager £110 per attendee.
- 213/18 To consider quotation for redecoration of council office.**
- a. One quotation is attached for reference. If the work is of interest, Financial Regulation 11.2h will apply and two more quotations will be sought.
- 214/18 Car Parking**
- a. To note progress on the revised car park tariff.
 - b. To consider options for long-term parking
 - c. To consider actions to manage on-street parking
- 215/18 To note date and arrangements for Town Twinning event.**
- 216/18 To consider a proposal for a conservation area.**
- 217/18 Jubilee Park Steering Committee**
 With the successful creation of the sports charity, there is no further requirement for this committee.
Motion. The Council dissolves the Jubilee Park Steering Committee with any residual decisions or commitments reverting to the full council for determination.
- 218/18 To consider a revised grant funding policy**
Motion. The Council approves draft 0.1 of the grant funding policy for adoption from April 1st 2019.
- 219/18 To consider amending the frequency of tree surveys.**
- 220/18 CASTLE STREET ALLOTMENTS**
- a. 'Bags of Help' Tesco grant update.
- 221/18 Neighbourhood Plan Sub Committee**
 To note progress and agree future actions.
- 222/18 Items for next agenda.**