



**Minutes of the meeting of the FULL COUNCIL
Held on 21st January 2021 via Zoom.**

- 1/21 To appoint a chair to open the meeting.**
Cllr Feetham was nominated by Cllr Mendoza. In the absence of other nominations, Cllr Feetham opened the meeting.
- 2/21 Those present and apologies for absence**
Councillors Battersby, Cole, Feetham, Mendoza, Piggott, Vaz
Also present The Locum Clerk, the Office Manager, Administrator, four members of the public.

Resolved. Apologies were accepted from Cllr Reynolds, Freeman, Proposed Cllr Feetham seconded Cllr Mendoza and carried unanimously.
- 3/21 To receive nomination for the office of Chair to the Council**
Cllr Piggott was nominated by Cllr Mendoza. With no other nominations Cllr Piggott was elected to the office of Chairman. The Declaration of acceptance was noted and returned to the Clerk for countersignature.
- 4/21 To note the resignation of Cllr Birch**
The Council noted the resignation and thanked Mr Birch for his enthusiasm, dedication, and achievements over the past five years.
- 5/21 Declaration of Disclosable Pecuniary Interests.**
There were two declarations of interest for item 20/21; Cllr Cole EPF/2930/20, Cllr Feetham EPF/2970/20
- 6/21 To note the award of a dispensation to the planning committee to consider a planning application made by then Cllr Azzopardi.**

As ex-councillor Azzopardi was known to all the councillors, it was necessary for the Clerk, as proper officer to issue a dispensation as approved in minute 78/20, allowing the Planning Committee to discharge their responsibilities.
- 7/21 Public participation.**
There were no representations.
- 8/21 Correspondence**
A planning objection to EPF/2627/20 was noted.
A414 flooding. Further research is being undertaken and will be an item for the next agenda.
Croquet fence grant application. The Clerk was asked to remind the applicant that they have already been given the Town Hall gates for reuse.
Request for speed limit signage. The Clerk will ask the Highways Authority to consider the request.
- 9/21 Consultations**
Transport East
Rural Market Towns transport survey
The consultations were noted.
- 10/21 Reports from District and County Councillors**
Cllr Vaz reported on the study on air quality work being undertaken by Epping Forest District Council as

part of their traffic management scheme.

11/21 To agree the Full Council meeting minutes of 17th December 2020

Resolved. The minutes of Full Council Meeting held on are approved as a true record. Proposed Cllr Battersby seconded Cllr mendoza and carried unanimously.

12/21 Finance Reporting.

a. To receive a list of all payments up to the end of December 2020.

b. To receive a list of budgetary information on all accounts.

Resolved. The Council notes the budgetary information for December and confirms that the account balance of £45,628.53 agrees with the reconciliation. Proposed Cllr Feetham seconded Cllr Mendoza and carried unanimously.

13/21 To appoint signatories for the Town Council bank account.

Following the resignation of one councillor signatory and the request of Cllr Battersby to be removed from the list, it was agreed to appoint Cllrs Cole and Piggott as new signatories.

14/21 To note the submission of a precept demand for £290,193.

The precept demand was noted and approved for submission.

15/21 To appoint an internal auditor for the year 2020/2021.

Two tenders were received; Heelis & Lodge and Audit Solutions Ltd who are the current providers. While there has been no concern about the audit provision, it was noted that they had been the Council's auditor for at least seven years, and a change would bring a new perspective.

Resolved. The Council will appoint Heelis and Lodge as internal auditors for year ending March 2021. Proposed Cllr Cole seconded Cllr Battersby and carried unanimously.

16/21 To receive a verbal update on the Neighbourhood Plan.

The draft Neighbourhood Plan has been released for Regulation 14 consultation. It has been published on the website and advertised on Town Council noticeboards. The document has been sent to the statutory consultees, district, and county councillors. A grant application will be made at the start of next financial year.

17/21 To approve the NP regulation 14 response process.

The process outlined in 16/21 was approved.

18/21 To receive any updates on the Regenerate Ongar project.

No update this month.

19/21 The minutes of the 5th January Planning and Environmental Committee were noted.

20/21 To consider the following planning applications

EPF/2930/20 - Mr Jacob Oram - 2 Fairbank Close Ongar CM5 9HX Proposal: TPO/EPF/06/96 T1: Oak - Crown reduce height by up to 3m and laterals by up to 4m, as specified. Crown lift above garages, as specified. Crown thin by 10%, as specified.

http://planpub.eppingforestdc.gov.uk/NIM.websearch/ExternalEntryPoint.aspx?SEARCH_TYPE=1&DOC_CLASS_CODE=PL&FOLDER1_REF=645899

No objections Proposed Cllr Battersby seconded Cllr Piggott carried one abstention.

EPF/2764/20 - Mr Alex Miles - 40 Castle Street Ongar CM5 9JS Proposal: Proposed single storey side and rear wraparound extension.

http://planpub.eppingforestdc.gov.uk/NIM.websearch/ExternalEntryPoint.aspx?SEARCH_TYPE=1&DOC_CLASS_CODE=PL&FOLDER1_REF=645155

No objections proposed Cllr Cole seconded Cllr Battersby carried unanimously.

EPF/2913/20 - Mr John Woolerton -8 The Spinney Ongar CM5 9HP Proposal: Single storey side extensions, new glazed doors and windows to rear elevation, and painted render finish to existing external walls.

http://planpub.eppingforestdc.gov.uk/NIM.websearch/ExternalEntryPoint.aspx?SEARCH_TYPE=1&DOC_CODE=PL&FOLDER1_REF=645791

No objections proposed Cllr Piggott seconded Cllr Cole carried unanimously.

EPF/2970/20 - Mrs Wendy Brett Planning - 21 Moreton Road Ongar CM5 0AP Proposal: Proposed extensions.

http://planpub.eppingforestdc.gov.uk/NIM.websearch/ExternalEntryPoint.aspx?SEARCH_TYPE=1&DOC_CODE=PL&FOLDER1_REF=646093

No objections. Proposed Cllr Piggott seconded Cllr Mendoza carried with one abstention.

21/21 Climate Change working party update.

No update this month.

22/21 To consider changing the Council meeting date from the third Thursday of the month to the third Tuesday of the month.

The Clerk advised that there was no operational advantage to changing the date, and apart from occasional clashes for District Councillors, no advantage to Councillors so it was agreed to leave the programme unchanged.

23/21 To receive updates on projects and actions.

No update this month.

24/21 Items for next agenda.

Flooding and flood mitigation, timetable for planting tree whips in the Jubilee Park perimeter, Co-option of new councillors, procedure for awarding the Citizen of the Year award, Procedure for managing Councillor apologies for absence. Support for groups in Ongar.

Meeting closed at 9.15 p.m.