

**MINUTES OF THE PLANNING & ENVIRONMENT COMMITTEE MEETING OF  
ONGAR TOWN COUNCIL HELD ON  
THURSDAY 10<sup>th</sup> APRIL 2014 AT 7.15PM**

**PRESENT:**

Councillors:	B. Surtees (Chair)	S. Adcock	D. Gambardella
	S. Jackman	A. Kaye	C. Knights
	F. Knights	J. Rushton	

Officers: E. Gough

Also present: Cllr P. Keska

J. Banks, T. Banks and Ms J. Marchant (School4Ongar)

David Jackman (press)

**239/13 Apologies for absence**

Apologies for absence were received from Cllrs D. Roberts and A. Wingfield.

**240/13 Declarations of personal and/or prejudicial interest**

None received.

**241/13 Public participation session with respect to items on the agenda**

Three representatives from School4Ongar were present.

**242/13 School4Ongar**

Mr J. Banks, Project leader for School4Ongar, updated members on plans for a free school in Ongar.

**243/13 Minutes of the meeting of 20<sup>th</sup> March 2014**

The minutes of the meeting held on the 20<sup>th</sup> March 2014 were reviewed and agreed as a true record. The chairman to sign the minutes after minor amendments are made.

**244/13 Matters arising from the previous minutes**

None received.

**245/13 Clerk's Report – on items of information that are not an agenda item**

Proposed new pedestrian crossing on High Street.

Essex County Highways Liaison Officer has advised that the fixed price for the works have been agreed and that is within the available budget. They are now working on a programme date for the installation of the crossing, which also involves the co-ordination of the traffic management and the electrical connection works from UK Power Networks.

Pedestrian crossings in Ongar

At the request of a resident the Clerk has reported the poor state of the markings on pedestrian crossings in Ongar to ECC Highways Ref: 2318745.

**246/13 To consider current Planning Applications:-**

**RESOLVED NOT TO OBJECT but to comment:**

**i) EPF/0523/14 – Mr & Mrs C Belcher, 2 Great Stony Park**

Demolition of existing detached garage, erection of new detached garage and erection of new boundary wall.

*Ongar Town Council do not object to this application subject to approval of the EFDC Conservation Officer.*

**RESOLVED NOT TO OBJECT:**

- ii) **EPF/0529/14 – Mr W Jennings, 27 Landview Gardens**  
Two storey rear extension.

**247/13 To note the decisions of EFDC on recent applications**  
None received.

**248/13 To consider Licensing application:-**

- i) **Mr C Ghosh, Tilly's Tea Rooms, 203 High Street, Ongar**  
Sale of alcohol and recorded music. Monday to Friday & Sunday 10am-8pm – Saturday 10am-9pm. Proprietor wishes to serve champagne, wine and beer with his 'high tea' service.  
*Ongar Town Council has no objection providing a premises age verification policy is obtained and that no alcohol to be consumed without consumption of food.*

**249/13 Bus shelters**

The clerk reported that the refurbishment of the bus shelter outside Zinc Arts has been completed. Specifications for the new larger shelter outside Bowes House have been approved and an order has been placed. It was **AGREED** that all bus shelters be jet washed on a six monthly basis.

**250/13 Footpaths**

- i) It was noted that footpaths 4 & 5 have been unblocked and the Essex Highways Public Rights of Way Inspector will confirm when the pathway has been reinstated.
- ii) Brentwood County High school have suggested that students could carry out the footpath survey on behalf of the town in June. Members agreed with this idea and the clerk to liaise with the school to confirm details.

**251/13 Highways**

It was **AGREED** that the Council write a formal letter to ECC Highways with regard to the footway/kerb defects between Weighbridge Court and the Tesco garage in the High Street. Although this matter has been reported to Highways on several occasions the matter has now become more important because of the influx of residents in Weighbridge Court which at the moment totals 61.

**252/13 CCTV**

The draft Licence for the CCTV at Shelley Park was considered but further clarification was requested.

**253/13 Unlisted items for consideration at forthcoming meetings**

A councillor reported on the closure of the mobile library service in Abigail Court, Ongar.

The meeting closed at 8.25pm.

**Signed:** **Chair of the Planning & Environment Committee**

**Date:**