

**MINUTES OF THE PLANNING & ENVIRONMENT COMMITTEE MEETING OF
ONGAR TOWN COUNCIL HELD ON
THURSDAY 25th SEPTEMBER 2014 AT 7.15PM**

PRESENT:

Councillors: R. Prosser (Vice-chair) P. Gode S. Jackman
A. Kaye A. Wingfield C. Knights

Officer: E. Gough (Admin Asst)
A. Middlehurst (Clerk)

97/14 Apologies for absence

Apologies received from Cllrs Roberts, Surtees, Rushton, Adcock, F. Knights & Gambardella.

98/14 Declarations of personal and/or prejudicial interest

Cllr P. Gode declared personal non-prejudicial interest as a member of Epping Forest District Council.

99/14 Open Forum

No items received.

100/14 Public participation session with respect to items on the agenda

No members of the public present.

101/14 To agree the minutes of the meeting of the 11th September 2014

The minutes of the meeting held on 11th September were agreed as a true record and signed by the chairman.

102/14 Matters arising from the previous minutes

None received.

103/14 Clerk's Report

CCTV – St Peter's Avenue

The draft Licence agreement has been sent back to EFDC with Ongar Town Council's comments/amendments.

STREET LIGHTING

The Council's contractor has experienced ongoing problems with the row of OTC owned street lights along the pathway at the back of Kilnfield and Woodland Way since one of the street light columns was damaged by a falling tree at the beginning of 2014. The contractor has suggested the underground cable must be damaged. The original insurance claim has been re-opened to cover the cost.

104/14 To consider current Planning Applications:

RESOLVED NOT TO OBJECT to the following applications:-

- i) **EPF/1574/14 – Mr V Bangs, 33 Queensway, Ongar**
Erection of a two storey side extension with single storey and side projection.

- ii) **EPF/2074/14 - Mr Mrs C Belcher, 2 Great Stony Park, High Street, Ongar**
Demolition of existing detached garage, erection of new detached garage and erection of new boundary fence (Revision to EPF/0523/14).

RESOLVED NOT TO OBJECT but comment on the following application:-

- iii) **EPF/1726/14 – Mr P Carter, Land adj George House, High Street, Ongar**
Erection of 2 no. three bed dwellings, replacement lodge for George House.
Ongar Town Council did not object to this application subject to the approval of the EFDC tree and landscape officer.

105/14 To note deemed permission (for information) the following application:

- i) **EPF/2168/14 – Mrs J Maidment, 32 Bowes Drive, Ongar**
Prior notification application for a 4.725 metre deep single storey rear extension, height to eaves 2.46 metres and overall height 3.77 metres.

106/14 To note the decisions of EFDC on recent applications:

- i) **EPF/1110/14 - Mr S Kerr, 1&2 Church Lane Cottages, Fyfield Road, Ongar**
Proposed two storey rear extension, replacement canopy/porch, internal alterations and erection of cart lodge/garage. **GRANT PERMISSION**
- ii) **EPF/1140/14 LB – Mr S Kerr, 1&2 Church Lane Cottages, Fyfield Road, Ongar**
Grade II listed building application for a proposed rear extension, replacement canopy/porch and internal alterations to convert the two dwellings into one and erection of cart lodge/garage. **GRANT PERMISSION**
- iii) **EPF/1411/14 – Mr D Powell, Unit, 1 Basons Yard, High Street, Ongar**
Proposed permanent consent for continued use as taxi cab use – ground floor only. **GRANT PERMISSION**
- iv) **EPF/1344/14 – Mr J Reynolds, Redcot, 3 Sandon Place, Ongar**
Proposed new bungalow. **GRANT PERMISSION**
- v) **EPF/1388/14 – Mr T Fry, 1 Shelley Rectory, Church Lane, Fyfield Road, Ongar**
Prior approval of proposed change of use of agricultural building to two dwelling houses (Use Class C3) and associated operational development.
Prior notification is required and granted (subject to conditions)

107/14 Planning application ‘way forward’ proposals

This item was deferred until the next committee meeting.

108/14 Bus shelter – Outside Bowes House

Awaiting installation date of the new bus shelter.

109/14 CCTV

After consideration it was unanimously **AGREED** to extend the existing maintenance contract for a further three years. The Council asked the Clerk to thank the contractor for his offer of a new contract at no additional cost.

110/14 Street lighting

The street lighting maintenance problems were considered. Clarification on certain items to be pursued by the Clerk and results brought back to the next meeting.

111/14 Committee budget

- The budget to date was noted
- It was **AGREED** to recommend to Finance committee that funds be transferred from Amenity Management to Public Relations committee to pay for professionally produced newsletter
- It was unanimously **AGREED** to recommend to Finance committee the draft budget for 2015/16.

112/14 Date of next meeting

The next Planning & Environment committee meeting will be held on 23rd October 2014.

The meeting closed at 7.55pm.

Signed: **Chair of the Planning & Environment Committee**

Date: