



**Minutes of the ANNUAL COUNCIL MEETING  
Held in the COUNCIL CHAMBER, BANSONS WAY, ONGAR 9<sup>th</sup> May 2019**

- 244/19** The declaration of acceptance of office were signed by the Councillors and countersigned by the Clerk.
- 245/19 Election of Chairman**  
Cllr Birch was nominated by Cllr Browning seconded by Cllr Battersby and with no other nominations was elected.
- 246/19 Declaration of acceptance of office of Chairman**  
The declaration of acceptance of office were signed by the Chairman and countersigned by the Clerk.
- 247/19 Election of Vice-Chairman**  
Cllr Reynolds was nominated by Cllr Mendoza seconded by Cllr Browning and with no other nominations was elected.
- 248/19 Those present and apologies for absence**  
**Chairman** Cllr Birch  
**Councillors** Battersby, Browning, Cole, Dadd, Freeman, Feetham, Mendoza, Reynolds & Vaz.  
**Also present** Locum Clerk Michael Letch, Office Manager Kate Smiles & two members of the public.
- 249/19 Declaration of Disclosable Pecuniary Interests.**  
There were no declarations made.
- 250/19 Appointment of Committees**  
**With the following amendments**  
**Resolved.** The Council appoints the members of committees as published at this meeting. Proposed Cllr Birch seconded Cllr Cole and carried unanimously.
- 251/19 Appointment of delegates and representatives to outside bodies**  
**With the following amendments**  
**Resolved.** The Council appoints the delegates and representatives as published at this meeting. Proposed Cllr Birch seconded Cllr Feetham and carried unanimously.
- 252/19 To agree standing orders for the year 2019 – 2020**  
**Resolved.** The Council approves the Chairman and Vice-Chairman becoming ex-officio members of all committees and Sub-Committees by adopting revision 2.2 of standing orders. Proposed Cllr Birch seconded Cllr Battersby and carried unanimously.
- 253/19 To agree financial regulations.**  
**Resolved.** The Council approves the adoption of Financial Regulations revision 2.1 unchanged. Proposed Cllr Browning seconded Cllr Battersby and carried unanimously.
- 254/19 To agree the terms of reference for Council and Committees**  
**Resolved.** The council will amend the terms of reference to revision 1.1 deleting the Jubilee Park Sub-Committee and including the policy working group. Proposed Cllr Mendoza seconded Cllr Browning and carried unanimously.

- 255/19 To agree the programme of meetings for 2019 – 2020**  
**Resolved.** The council will continue to operate the current rolling programme of meetings as shown in the published terms of reference. Proposed Cllr Birch seconded Cllr Browning and carried unanimously.
- 256/19 Appointment of Clerk to administer dispensations in 2019 – 2020**  
**Resolved.** The Locum Clerk as Proper Officer to the Council will be authorised, where in his view it is appropriate, to administer dispensations for members with disclosable pecuniary interests that would otherwise leave the council inquorate. Proposed Cllr Reynolds seconded Cllr Mendoza and carried unanimously.
- 257/19 Public participation session with respect to items on the agenda previously notified to the Clerk.**  
There were no requests to speak.
- 258/19 Reports from District and County Councillors**  
District Cllr Keska reported that Local Highways Panel requires proof of demand before embarking on a scheme to restrict vehicle weight in Ongar High Road. He asked that the council put on their agenda and have a formal vote to request Local Highways Panel to undertake this proposal.
- 259/19 To agree the Full Council meeting minutes of 18<sup>th</sup> April 2019**  
**Resolved.** The minutes of Full Council Meeting held on are approved as a true record. Proposed Cllr Birch seconded Cllr Vas and carried with three abstentions.
- 260/19 To approve the annual accounts for 2018-2019**  
**Resolved.** The Council approves the annual accounts for publication. Proposed Cllr Reynolds seconded Cllr Browning and carried with two abstentions.
- 261/19 To approve the annual governance statement for 2018-2019**  
**Resolved.** The Council approves the annual governance statement for submission to the external auditor. Proposed Cllr Reynolds seconded Cllr Cole and carried unanimously.
- 262/19 To approve the annual accounting statement for 2018-2019**  
**Resolved.** The Council approves the annual accounting statement for submission to the external auditor. Proposed Cllr Browning seconded Cllr Feetham with two abstentions.
- 263/19 To approve distribution of the Annual Council report through the Ongar News.**  
The Council considered alternative methods of publicising the report as there was a concern that the Ongar News was not widely distributed. Councillors were asked to contact the Office with recommendations for social media outlets.  
**Resolved.** The Council approves up to £200 to fund the distribution of an Annual Report through the Ongar News. Proposed Cllr Birch seconded Cllr Battersby and carried unanimously.
- 264/19 Items for next agenda**  
LHP vote on weight  
To consider issues relating to Ongar that have not been addressed by Essex CC and EFDC  
Noise and environmental impact of car wash

Meeting closed at 8.50pm