



**Minutes of a meeting of the FULL COUNCIL  
Held in the COUNCIL CHAMBER, BANSONS, BANSONS WAY, ONGAR  
15<sup>th</sup> August 2019**

**305/19 Those present and apologies for absence**

**Chairman** Cllr Birch

**Cllrs** Azzopardi, Battersby, Browning, Dadd, Freeman, Mendoza, Reynolds, Vaz.

**Also present** The Clerk and one member of the public who attended for item 307/19 and the discussion for 318/19.

**Resolved.** Apologies were received from Cllrs Cole and Feetham. Proposed Cllr Browning seconded Cllr Dadd and carried unanimously.

**306/19 Declaration of Disclosable Pecuniary Interests.**

There were two declarations made; 318b Cllr Freeman as a member of the Tennis Club, 318c Cllr Browning as a member of the racquetball club.

**307/19 Public participation session with respect to items on the agenda previously notified to the Clerk.**

A member of the public spoke in favour of the grant application for chairs made by the Racquetball and Squash Club.

**Resolved.** For convenience, item 318/49 will be bought forward for consideration at this point. Proposed Cllr Birch seconded Cllr Browning and carried unanimously.

**308/19 Consultations**

The NALC election survey was noted.

**309/19 Correspondence**

The Future Library Services Strategy 2019-2024 was noted.

**310/19 Reports from District and County Councillors**

There were no written reports from Councillors.

Cllr Vaz reported that the Castle Street development is not in breach of planning permission.

**311/19 To agree the Full Council meeting minutes of 18<sup>th</sup> July 2019**

**Resolved.** With the correction that minute 284/19 should refer to Cllrs Browning and Feetham declaring an interest in minute 298, not 289, the minutes of Full Council Meeting held on are approved as a true record. Proposed Cllr Vaz seconded Cllr Browning and carried unanimously.

Note. Cllr Reynolds reminded the Council that he did not attend the June meeting and so could not leave at minute 279/19. This correction had previously been made.

**312/19 Finance Reporting.**

- a. The Council received a list of all payments up to the end of July 2019
- b. The Council received a report on spend against budget. .
- c. The Council received financial reports from all accounts

**Resolved.** The Council approves the budgetary information for June and notes the account balance of £89,871.16 agrees with the reconciliation. Proposed Cllr Reynolds seconded Cllr Birch.

**313/19 Action report**

Progress on projects was noted. The council was reminded that tasks should be reported to the office for action by staff.

An alteration to the reporting format was requested so there was a clear difference between completed work packages and completed projects. Councillors requested that the action report was further developed to allow prioritisation of projects.

**314/19 To make recommendations for urgent footway repairs**

Following an Offer from County Councillor McEwan, the Council has received an offer to nominate five sites for repair. It was agreed that the councillors will prioritise the approaches to health facilities first, schools second and other areas of high footfall third. The Clerk will collate the results with a recommendation to the councillors.

Resolved. The councillors will forward proposals for repair to the Clerk who will collate the results and make a recommendation for priority works. Proposed Cllr Birch seconded Cllr Browning and carried unanimously.

**315/19 To review grant funding policy.**

It was noted that the grant funding policy was last amended on 19<sup>th</sup> March and should not be reviewed before September unless new information is produced.

**316/19 To consider installation of a hearing loop and subscribe to an online meeting audio archive.**

**Resolved.** The council will reinstate the hearing loop that has already been installed. The Council meetings would be recorded on a stand alone device with records being retained for four years. No action would be taken on the previous decision to subscribe to audio minutes. Proposed Cllr Birch seconded Cllr Reynolds and carried unanimously.

**317/19 To consider involvement in the 2020 VE Day commemoration**

Councillors were asked to report back on developments to ensure the Council could offer assistance if needed.

**318/19 To consider grant applications. (Item considered after minute 307/19)**

- a. To review a grant application made by Barnes Court.

Following the refusal of application made at the last meeting, the applicant presented additional information to confirm that they were not a private sector organization but were applying as the friends of a public sector care home. The Councillors noted that although there was no direct benefit for the Community at large, the beneficiaries were all residents of the Parish and eligible to apply for a grant.

**Resolved.** The Council approved a grant of £280. Proposed Cllr Birch Seconded Cllr Mendoza and carried unanimously.

Having declared interest in the decision, Cllrs Browning and Freeman left the room.

**Resolved.** Standing orders were suspended to allow comment from the public. Proposed Cllr Birch seconded Cllr Dadd and carried unanimously.

The Council were told that the chairs were a communal facility that will be shared by all the users of the Charity and its hirers. Although the sections were putting in separate applications, all the recent applications from the Charity were seeking to improve the seating capacity of the charity for the benefit

of all users.

Standing orders were reinstated and both applications were considered as one.

- b. To review a grant application made by Ongar Tennis Club for chairs and tables
- c. To review a grant application from Ongar Squash and Racquetball club for chairs and tables

**Resolved.** The Council approves the award of £250 each to the Tennis Club and the Squash Club for the joint purchase of furniture. Proposed Cllr Birch seconded Cllr Battersby and carried unanimously.

Cllrs Browning and Freeman returned to the room

**319/19 Works to Jubilee Park site.**

To receive quote for remedial works to Jubilee Park gates.

The quotation was accepted, and it was agreed that the money could be spent as a part-payment for an upgrade to the existing gates.

**Resolved.** The Council authorises payment of up to £975 for repairs to Jubilee Park gates. Proposed Cllr Freeman seconded Cllr Reynolds and carried unanimously.

**320/19 Request from TBS Hygiene to relocate dog waste bins on the recreation ground.**

**Resolved.** The Council approves re-siting the bin for ease of access by the contractor. Proposed Cllr Birch seconded Cllr Battersby and carried with one abstention.

**321/19 Traffic weight restriction working group.**

Essex Councillor McEwen has received the Council's report and confirmed it will be submitted to the Local Highway Panel for consideration, but the Councillors were warned that the process could take up to two years.

**322/19 Car Parking Working Group**

The Council's main priority is to regenerate the high street and encourage people to come and shop in the town. Cllrs Birch and Battersby will produce an additional 'wish list' in response to Epping Forest District Council's offer of a prompt and concise review across the District.

**323/19 Neighbourhood Plan Sub Committee**

Cllr Dadd reported that the plan would be completed for first inspection by September. A report will be sent to the Ongar News to outline the intentions and limitations of the plan.

The Council noted a request to amend the terms of reference to allow substitution at meetings but did not consider that there was a need for this.

**324/19 Items for next agenda.**

Consider application for works to the Sports Club. Formal decision next month.

Additional meeting on 20<sup>th</sup> August 2019

Defibrillator has been used and the council are to be congratulated for funding it.